

Wisey + Coore Webb →

PORTSMOUTH AND SOUTH EAST HAMPSHIRE HEALTH AUTHORITY

DISTRICT OFFICES,
ST. MARY'S HOSPITAL,
PORTSMOUTH, HANTS.
PO3 6AD

Portsmouth (0705) 822331 Ext.

August 1989

Briefing Team Absentees.....

Date and time briefing held.....

Briefing Team Leader

Note to Briefing Team Leader

- 1 This brief provides the core message – add this information to your own briefing material.
- 2 Convey the meaning in your own words, which you know will be understood, and where possible illustrate with a practical example that is relevant to the team.
- 3 Words or phrases which need to convey a precise meaning will be underlined. These should not be changed in briefing.
- 4 Encourage questions. If you do not know the answer, make a note, get the answer and give it to the questioner within 48 hours.
- 5 Ensure that you have prepared your own local brief, and have it checked by your manager, before he/she briefs you.

SUBJECTS AND KEY POINTS	NOTES
<p>1. <u>THE WHITE PAPER</u></p> <p>Unit General Manager, John Henly, to work on aspects of Government White Paper from mid-September on District-wide basis. Tony Horne becomes Associate UGM covering management of services in Community and Small Hospitals Unit.</p> <p>John Henly's new brief to define health needs of DHA population and services DHA requires to meet these needs. Natural extension of current work in Community Unit. <u>His role will not include anything to do with independent hospitals trusts.</u></p> <p>On this issue, the DHA's policy remains unchanged: it will not support proposals for hospital trusts in a way that damages the integrity of hospital and community services in the District</p> <p>2. <u>PERSONNEL & PAY COMPUTER SYSTEM</u></p> <p>DHA to purchase personnel and pay computer system from McDonnell Douglas Information Systems Ltd. Salaries and Wages, all Personnel Departments, training schools, Occupational Health and some line managers to be linked to the system. Computer supports recruitment and selection procedures, personnel record keeping: enables more accurate preparation of payroll.</p>	<p>Nov/DEC → operation implement March</p>

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<p data-bbox="210 399 639 433">3. <u>REGIONAL GENERAL MANAGER</u></p> <p data-bbox="252 464 918 591">John Hoare ceases to be RGM mid-September. New RGM is Ken Jarrold (currently DGM of Gloucester Health Authority) who will start in January 1990.</p>	

QUESTIONS ASKED	ANSWERS GIVEN