

If You Suspect Any Fraud Please  
Contact The NHS Fraud Line on:  
08702 400 100

## Weekly Timesheet

Please use a separate Timesheet for  
each ward worked on



# Professionals

1. Ward: Dadelos Unit: STROKE / REHAB Hospital: WAR MEMORIAL Trust: F30 PCT Practice:

Week Ending Saturday:  
5 / 06 / 04

2. Pay No. 001001616972 Surname: Code A Forenames: Code A

3. ACTUAL HOURS WORKED								8. AUTHORISATION				
DATE	Start	Finish	4. Unpaid Breaks		5. Hours Worked		6. Grade	7. State F,P or G	Authorised Signature	Print Name	Date	9. Request Number
			Hrs	Min	Hrs	Min						
<u>30/5</u> SUN	<u>20.15</u>	<u>07.45</u>	<u>1</u>	<u>30</u>	<u>11</u>	<u>30</u>	<u>A</u>		<u>Code A</u>	<u>P. KNIGHT</u>	<u>31.5.04</u>	<u>496605</u>
MON												
TUE												
WED												
THU												
FRI												
SAT												

Total Hours: 10

10. Authorising Person confirming Total Hours in words

**THIS TIMESHEET SHOULD BE SENT WEEKLY TO: NHS PROFESSIONALS, BERRYWOOD BUSINESS VILLAGE, TOLLBAR WAY, HEDGE END, HANTS, SO30 2UN**

11. Comments  
6<sup>3</sup>/<sub>4</sub> Hrs Worked on Bank Holiday

I DECLARE THAT THE INFORMATION I HAVE GIVEN ON THIS FORM IS CORRECT AND COMPLETE  
I HAVE NOT CLAIMED ELSEWHERE FOR THE HOURS/SHIFTS DETAILED ON THIS TIMESHEET

12. Members Signature: Code A  
Data Input Clerks are instructed to return any timesheets which are not completed and authorised correctly.