

If You Suspect Any Fraud Please
Contact The NHS Fraud Line on:
08702 400 100

Weekly Timesheet

Please use a separate Timesheet for
each ward worked on



Professionals

1. Ward: Daedalus Unit: _____ Hospital: G W M H Trust: Foreham & Gosport Practice: _____

Week Ending Saturday:

24 107 104

2. Pay No. 007001 600892 Surname: Code A Forename: Code A

3. ACTUAL HOURS WORKED										8. AUTHORISATION			
DATE		Start	Finish	4. Unpaid Breaks		5. Hours Worked		6. Grade	7. State F,P or G	Authorised Signature	Print Name	Date	9. Request Number
				Hrs	Min	Hrs	Min						
<u>18/7/04</u>	<u>SUN</u>	<u>15:30</u>	<u>20:30</u>			<u>5</u>		<u>A</u>	<u>G</u>	Code A	<u>J. ANTONI GIRONDO</u>	<u>18-7-04</u>	<u>529960</u>
	<u>MON</u>												
<u>20/7/04</u>	<u>TUE</u>	<u>13:00</u>	<u>20:30</u>			<u>15</u>	<u>7</u>	<u>15</u>	<u>A</u>	<u>G</u>	<u>MARLET ILAGAN</u>	<u>20/7/04</u>	<u>529961</u>
<u>21/7/04</u>	<u>WED</u>	<u>13:00</u>	<u>20:30</u>			<u>15</u>	<u>7</u>	<u>15</u>	<u>A</u>	<u>G</u>	<u>RACHEL ASHTON</u>	<u>21/7/04</u>	<u>529963</u>
<u>22/7/04</u>	<u>THU</u>	<u>8:30</u>	<u>13:30</u>			<u>5</u>			<u>A</u>	<u>G</u>	<u>MARILYN BAKER</u>	<u>22/7/04</u>	<u>560076</u>
<u>23/7/04</u>	<u>FRI</u>	<u>7:30</u>	<u>13:30</u>			<u>6</u>			<u>A</u>	<u>G</u>	<u>MARILYN BAKER</u>	<u>23/7/04</u>	<u>560080</u>
	<u>SAT</u>												

Total Hours: 30

10. Authorising Person confirming Total Hours in words THIRTY HOURS **Code A**

THIS TIMESHEET SHOULD BE SENT WEEKLY TO: NHS PROFESSIONALS, BERRYWOOD BUSINESS VILLAGE, TOLLBAR WAY, HILDESLEIGH, HANTS, RG30 2UN

11. Comments

I DECLARE THAT THE INFORMATION I HAVE GIVEN ON THIS FORM IS CORRECT AND COMPLETE
I HAVE NOT CLAIMED ELSEWHERE FOR THE HOURS/SHIFTS DETAILED ON THIS TIMESHEET

12. Members Signature: **Code A**

Data Input Clerks are instructed to return any Timesheets which are not completed and authorised correctly.