

If You Suspect Any Fraud Please
Contact The NHS Fraud Line on:
08702 400 100

Weekly Timesheet

Please use a separate Timesheet for
each ward worked on



Professionals

1. Ward: Daedalus Unit: _____ Hospital: GOSPORT WAR MEMORIAL Trust: Fareham & Gosport P.C.T. Practice: _____

Week Ending Saturday:

14 / 08 / 2004

2. Pay No. New starter Surname: _____ Code A Forenames: _____ Code A

3. ACTUAL HOURS WORKED							8. AUTHORISATION					
DATE	Start	Finish	4. Unpaid Breaks		5. Hours Worked		6. Grade	7. State F,P or G	Authorised Signature	Print Name	Date	9. Request Number
			Hrs	Min	Hrs	Min						
SUN												
MON												
TUE												
WED												
THU												
FRI												
<u>14-8-04</u> SAT	<u>07-15</u>	<u>07-45</u>	<u>1-30</u>	<u>10-00</u>	<u>A</u>	<u>S</u>			<u>Code A</u>	<u>C.J. MARJOM</u> ^{SSIN}	<u>15/8/04</u>	<u>661807</u>

Total Hours: TEN.

10. Authorising Person confirming Total Hours in words Ten hours

THIS TIMESHEET SHOULD BE SENT WEEKLY TO: NHS PROFESSIONALS, BERRYWOOD BUSINESS VILLAGE, TOLLBAR WAY, HEDGE END, HANTS, SO30 2UN

11. Comments

I DECLARE THAT THE INFORMATION I HAVE GIVEN ON THIS FORM IS CORRECT AND COMPLETE
I HAVE NOT CLAIMED ELSEWHERE FOR THE HOURS/SHIFTS DETAILED ON THIS TIMESHEET

12. Members Signature: _____ Code A
Data Input Clerk: _____
Data Input Clerks are instructed to return any timesheets which are not completed and authorised correctly.