

If You Suspect Any Fraud Please
Contact The NHS Fraud Line on:
08702 400 100

Weekly Timesheet
Please use a separate Timesheet for
each ward worked on



Professionals

1. Ward: Dadaelus. Unit: — Hospital: GWMH Trust: Fareham + Gosport PCT. Practice:
2. Pay No. Surname: SMITH Forenames: VICTORIA

Week Ending Saturday:
28 / 8 / 04

3. ACTUAL HOURS WORKED								8. AUTHORISATION				
DATE	Start	Finish	4. Unpaid Breaks		5. Hours Worked		6. Grade	7. State F,P or G	Authorised Signature	Print Name	Date	9. Request Number
			Hrs	Min	Hrs	Min						
SUN												
<u>23/8</u> MON	<u>7³⁰</u>	<u>13³⁰</u>	<u>—</u>	<u>—</u>	<u>6</u>	<u>—</u>	<u>D.</u>		Code A	<u>J. COOPER</u>	<u>23/8/04</u>	
TUE												
WED												
THU												
FRI												
SAT												

Total Hours: 6 hrs.

10. Authorising Person confirming Total Hours in words six hours **Code A**

THIS TIMESHEET SHOULD BE SENT WEEKLY TO: NHS PROFESSIONALS, BERRYWOOD BUSINESS VILLAGE, TOLLBAR WAY, HEDGE END, HANTS, SO30 2UN

11. Comments

I DECLARE THAT THE INFORMATION I HAVE GIVEN ON THIS FORM IS CORRECT AND COMPLETE
I HAVE NOT CLAIMED ELSEWHERE FOR THE HOURS/SHIFTS DETAILED ON THIS TIMESHEET

12. Members Signature: **Code A**

Data Input Clerks are instructed to return any Timesheets which are not completed and authorised correctly.