

If You Suspect Any Fraud Please
Contact The NHS Fraud Line on:
08702 400 100

Weekly Timesheet

Please use a separate Timesheet for
each ward worked on



Professionals

1. Ward: Daelaluo Unit: Hospital: G W M H Trust: foreham & Gosport Practice:

Week Ending Saturday:
04 / 09 / 04

2. Pay No. 007001600982 Surname: Code A Forenames: Code A

3. ACTUAL HOURS WORKED								8. AUTHORISATION				
DATE	Start	Finish	4. Unpaid Breaks		5. Hours Worked		6. Grade	7. State F,P or G	Authorised Signature	Print Name	Date	9. Request Number
			Hrs	Min	Hrs	Min						
<u>29/8/04</u>	<u>SUN</u>	<u>07:30</u>	<u>13:30</u>		<u>6</u>		<u>A</u>	<u>G</u>	<u>Code A</u>	<u>MGT BAKER</u>	<u>29/8/04</u>	<u>620775</u>
	<u>MON</u>											
<u>31/8/04</u>	<u>TUE</u>	<u>06:00</u>	<u>20:00</u>		<u>14</u>		<u>A</u>	<u>G</u>	<u>Annual leave</u>		<u>31/8/04</u>	<u>726815</u>
<u>1/9/04</u>	<u>WED</u>	<u>06:00</u>	<u>17:00</u>		<u>11</u>		<u>A</u>	<u>G</u>	<u>Annual Leave</u>		<u>1/9/04</u>	<u>726820</u>
	<u>THU</u>											
<u>3/9/04</u>	<u>FRI</u>	<u>07:30</u>	<u>13:30</u>		<u>6</u>		<u>A</u>	<u>G</u>	<u>Code A</u>	<u>ROWENA VILLAR</u>	<u>3/9/04</u>	<u>729238</u>
	<u>SAT</u>											

Total Hours: 37

10. Authorising Person confirming Total Hours in words Thirty Seven Hours Code A

THIS TIMESHEET SHOULD BE SENT WEEKLY TO: NHS PROFESSIONALS, BERRYWOOD BUSINESS VILLAGE, TOLLBAR WAY, HEDGE END, HANTS, SO30 2UN

11. Comments

I DECLARE THAT THE INFORMATION I HAVE GIVEN ON THIS FORM IS CORRECT AND COMPLETE
I HAVE NOT CLAIMED ELSEWHERE HOURS/SHIFTS DETAILED ON THIS TIMESHEET

12. Members Signature: Code A

Data Input Clerks are instructed to return any Timesheets which are not completed and authorised correctly.