

If You Suspect Any Fraud Please  
Contact The NHS Fraud Line on:  
08702 400 100

### Weekly Timesheet

Please use a separate Timesheet for  
each ward worked on



## Professionals

1. Ward: Dae Dalus Unit: \_\_\_\_\_ Hospital: Fareham & Gosport Trust: G.W.M.H Practice: \_\_\_\_\_

Week Ending Saturday:  
18 / 09 / 04

2. Pay No. 007001600982 Surname: \_\_\_\_\_ Forenames: JOHN  
**Code A** **Code A**

3. ACTUAL HOURS WORKED								8. AUTHORISATION				
DATE	Start	Finish	4. Unpaid Breaks		5. Hours Worked		6. Grade	7. State F,P or G	Authorised Signature	Print Name	Date	9. Request Number
			Hrs	Min	Hrs	Min						
<u>14/9/04</u> SUN	<u>7:30</u>	<u>20:30</u>	<u>3</u>		<u>10</u>		<u>A</u>	<u>G</u>	<u>[Signature]</u>	<u>Jo Donaldson</u>	<u>12-9-4</u>	<u>754696</u>
MON												
<u>16/9/04</u> TUE	<u>7:30</u>	<u>13:30</u>			<u>6</u>		<u>A</u>	<u>G</u>	<u>[Signature]</u>	<u>Rowena V. Gonzalez</u>		<u>754699</u>
<u>15/9/04</u> WED	<u>15:30</u>	<u>20:30</u>			<u>5</u>		<u>A</u>	<u>G</u>	<u>[Signature]</u>	<u>Rowena V. Gonzalez</u>		<u>746690</u>
<u>16/9/04</u> THU	<u>7:30</u>	<u>20:30</u>	<u>3</u>		<u>10</u>		<u>A</u>	<u>G</u>	<u>[Signature]</u>	<u>Jo Donaldson</u>		<u>754700</u>
FRI												
<u>18/9/04</u> SAT	<u>7:30</u>	<u>20:30</u>	<u>3</u>		<u>10</u>		<u>A</u>	<u>G</u>	<u>[Signature]</u>	<u>Jo Donaldson</u>		<u>754702</u>

**Code A**

Total Hours: 41

10. Authorising Person confirming Total Hours in words FORTY ONE HOURS **Code A**

THIS TIMESHEET SHOULD BE SENT WEEKLY TO: NHS PROFESSIONALS, BERRYWOOD BUSINESS VILLAGE, TOLLBAR WAY, HEDGE END, HANTS, SO30 2UN

11. Comments

I DECLARE THAT THE INFORMATION I HAVE GIVEN ON THIS FORM IS CORRECT AND COMPLETE  
I HAVE NOT CLAIMED ELSEWHERE FOR THE HOURS/SHIFTS DETAILED ON THIS TIMESHEET

12. Members Signature: **Code A**  
Data Input Clerks: \_\_\_\_\_ any Timesheets which are not completed and authorised correctly.