

If You Suspect Any Fraud Please
Contact The NHS Fraud Line on:
08702 400 100

Weekly Timesheet

Please use a separate Timesheet for
each ward worked on



Professionals

1. Ward: DAEDALUS Unit: Hospital: GOSPORT WAR MEM. Trust: GOSPORT Practice:

Week Ending Saturday:

12 / 02 / 05

2. Pay No. 003001 601722 Surname: **Code A** Forenames: **Code A**

3. ACTUAL HOURS WORKED								8. AUTHORISATION				
DATE	Start	Finish	4. Unpaid Breaks		5. Hours Worked		6. Grade	7. State F,P or G	Authorised Signature	Print Name	Date	9. Request Number
			Hrs	Min	Hrs	Min						
SUN												
MON												
TUE												
WED												
THU												
FRI												
<u>12/2/05</u> SAT	<u>07:30</u>	<u>13:30</u>	<u>-</u>		<u>6</u>		<u>A</u>		Code A	<u>F. SHAW</u>		<u>1066757</u>

Total Hours: 6

10. Authorising Person confirming Total Hours in words SIX HOURS

THIS TIMESHEET SHOULD BE SENT WEEKLY TO: NHS PROFESSIONALS, BERRYWOOD BUSINESS VILLAGE, TOLLBAR WAY, HEDGE END, HANTS, SO30 2UN

11. Comments

I DECLARE THAT THE INFORMATION I HAVE GIVEN ON THIS FORM IS CORRECT AND COMPLETE
I HAVE NOT CLAIMED ELSEWHERE FOR THE HOURS/SHIFTS DETAILED ON THIS TIMESHEET

12. Members Signature: _____

Code A

Data Input Clerks are instructed to return any Timesheets which are not completed and authorised correctly.