

If You Suspect Any Fraud Please
Contact The NHS Fraud Line on:
08702 400 100

Weekly Timesheet

Please use a separate Timesheet for
each ward worked on



Professionals

1. Ward: Deardalus Unit: - Hospital: GWMH Trust: FIGPCT Practice: -

Week Ending Saturday:
5 / 03 / 05

2. Pay No. 002001-618001 Surname: [Redacted] Code A Forenames: [Redacted] Code A

3. ACTUAL HOURS WORKED								8. AUTHORISATION				
DATE	Start	Finish	4. Unpaid Breaks		5. Hours Worked		6. Grade	7. State F,P or G	Authorised Signature	Print Name	Date	9. Request Number
			Hrs	Min	Hrs	Min						
SUN												
MON												
TUE												
WED												
3/3 THU	1308	2005	-	-	7	30	A	G.			3/3/05	1115645
FRI												
SAT												

Total Hours: 7 1/2

10. Authorising Person confirming Total Hours in words Seven and half hours

THIS TIMESHEET SHOULD BE SENT WEEKLY TO: NHS PROFESSIONALS, BERRYWOOD BUSINESS VILLAGE, TOLLBAR WAY, HEDGE END, HANTS, SO30 2UN

11. Comments

I DECLARE THAT THE INFORMATION I HAVE GIVEN ON THIS FORM IS CORRECT AND COMPLETE
I HAVE NOT CLAIMED ELSEWHERE FOR THE HOURS/SHIFTS DETAILED ON THIS TIMESHEET

12. Members Signature: [Redacted] Code A

Data Input Clerks are instructed to return any Timesheets which are not completed and authorised correctly.