

Ambition 24hours

Head Office: Sentinel House • 16-22 Sutton Court Road • Sutton • Surrey SM1 4SY
 South of England Bookings Tel: 08707 502 502 (Available 24 hours a day)
 North of England Bookings Tel: 08707 557 557 (Available 24 hours a day)
 Fax: 08717 506 302 Payroll Enquiries: 08707 599 599 (after 1pm)

Time Sheet

174904

This must be posted or handed to our branches to arrive by 12pm on Monday, in order to facilitate prompt payment.

Please press firmly with a ball point pen

Week-ending: _____

Order Number: _____

Name: _____

Employee Number: _____

Name of Ward: _____

Branch Registered: _____

Qualifications/Post: _____

Hospital/home: _____

Address: _____

Tel: _____

Details of Assignment

DAY	DATE e.g. 1/7	START TIME e.g. 08:00	FINISH TIME e.g. 16:00	NUMBER OF HOURS	BREAK TIME	TIME WORKED	GRADE OR TYPE	AUTHORISED BY
Mon								
Tues								
Wed								
Thurs								
Fri								
Sat								
Sun								
Total Hrs								
Mileage								

Total Pay Hours In Words (Excluding Breaks).....

The above named member of Ambition worked the hours shown above and we agree to pay your account in accordance with your terms of Business & understand that if we engage the applicant permanently within six calendar months of the termination of this agreement we shall further agree to pay your introduction fee for permanent staff.

A copy of our terms of Business will be sent on request.

AUTHORISED BY: **Code A** PRINT NAME: _____

POSITION HELD: _____ DATE: _____

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A Division of Ambition Recruitment Services Ltd.

Please sign and return the white, pink & green copies to Ambition.
 The yellow copy is to be kept by the client. Blue copy to temp.

