

If You Suspect Any Fraud Please
Contact The NHS Fraud Line on:
08702 400 100

Weekly Timesheet

Please use a separate Timesheet for
each ward worked on



Professionals

1. Ward: DAEDALUS Unit: _____ Hospital: GOSPORT WAR MEMORIAL Trust: GOSPORT AND FAREHAM Practice: _____

Week Ending Saturday:
2 / 7 / 05

2. Pay No. 007001 601437 Surname: Code A Forenames: Code A

3. ACTUAL HOURS WORKED								8. AUTHORISATION				
DATE	Start	Finish	4. Unpaid Breaks		5. Hours Worked		6. Grade	7. State F,P or G	Authorised Signature	Print Name	Date	9. Request Number
			Hrs	Min	Hrs	Min						
SUN												
MON												
TUE												
WED												
THU												
FRI												
SAT	<u>7.30 AM</u>	<u>1.30 PM</u>	<u>-</u>	<u>-</u>	<u>S</u>	<u>00</u>	<u>A</u>	<u>G</u>	<u>Code A</u>	<u>ROWENA GONZALES</u>	<u>2/7/05</u>	<u>1366913</u>

Total Hours: 6.00

10. Authorising Person confirming Total Hours in words Five hours only Six hours only

THIS TIMESHEET SHOULD BE SENT WEEKLY TO: NHS PROFESSIONALS, BERRYWOOD BUSINESS VILLAGE, TOLLBAR WAY, HEDGE END, HANTS, SO30 2UN

11. Comments

I DECLARE THAT THE INFORMATION I HAVE GIVEN ON THIS FORM IS CORRECT AND COMPLETE
I HAVE NOT CLAIMED ELSEWHERE FOR THE HOURS/SHIFTS DETAILED ON THIS TIMESHEET

12. Members Signature: Code A

Data Input Clerks are instructed to return any Timesheets which are not completed and authorised correctly.