

# Time Sheet

No. G 28118



Please use a separate time sheet for each client. Write in ballpoint using block capitals.

Branch number

Checked by

First name(s) **Code A**

Surname **Code A**

Payroll number MH307

Client name DRYAD

Unit/Department STROKE REHAB

Address GOSPORT WAR MEMORIAL HOSPITAL

Post code

Assignment Grade ALIX

Advantage Healthcare Group Ltd client number

Member/Locum signature **Code A**

Date 080605

This time sheet must be completed each week.  
 The top, blue and green copies must be sent to the branch by first class post, as soon as your work for the week is completed and in any event no later than Tuesday.  
 Doctors 9.00am  
 Nurses 12.00 noon  
 Failure will result in a delay of payment of fees.

Date	Use 24 hr clock		Break taken	Actual Hours worked		On Call hours	Client signature
	Start time	Finish time		Day	Night		
MON							
BOOKING REFERENCE							
TUE							
BOOKING REFERENCE							
WED	<u>0730</u>	<u>1430</u>					
BOOKING REFERENCE	<u>1324353</u>						
THU							
BOOKING REFERENCE							
FRI							
BOOKING REFERENCE							
SAT							
BOOKING REFERENCE							
SUN							
BOOKING REFERENCE							
Total hrs	Multiple <u>7</u>	Hours Worked (in words) <u>SEVEN HOURS</u>					
Weekday		Name of authorised signatory <u>Deborah Johnson</u>					
Weekend		Signed <b>Code A</b>					
		Designation <u>RN</u>					
		Dated <u>080605</u>					

I hereby certify that the hours shown are correct and that the work performed was satisfactory and I understand that you will invoice me for this within the next fourteen days. I also confirm my acceptance of the terms and conditions of business, a copy of which I have received.

Pay/charge instructions (Branch use only)