

---

**From:** Humphrey Lesley - Divisional General Manager  
 <Code A>  
**Sent:** 25 November 2008 16:57  
**To:** Deeks, Mary; Radway Patricia - Head of Governance; Long Susannah - Business Assurance Manager; Smith Ben - Risk Manager; Watson, Catherine (HantsPT-SW); Harriman, Sue; Emms, Elizabeth; <Code A>  
 <Code A>  
**Cc:** Wright Janet - PA to Head of Governance; Scammell, Toni (HPCT-SE); Williams, Elaine; Tiller, Sara  
**Subject:** RE: CHI recommendations re GWMH  
**Importance:** High  
**Categories:** Urgent

Dear Mary and All

Sorry perhaps I am just very tired (been working on GWMH stuff flat out since before 8am).

But having just looked at this template on the NPSA website I can't see how this can be easily used to capture action resulting from the CHI report and where each organisation is currently. The format seems to be based on conducting a review, not reviewing the current position with regards to the recommendations from a review. Am I looking at the wrong template?

If this is the template to be used by each organisation then I believe that this will be a very lengthy and complicated piece of work to make what I have fit within this template. With only 8 working days left before I leave PHT I will not have time to perform this work for PHT. I will complete the work that is already underway (in fact almost completed) which is to state the current PHT position against each of the CHI recommendations and provide a list of evidence to support this.

Happy to re-think my position if I have been looking at the wrong template

*Lesley*

**Lesley Humphrey**

**Divisional General Manager - Medicine for Older People**

**Portsmouth Hospital's NHS Trust**

**South Block, QAH**

**Tel: 023 9228 6970**

**Mobile:**

**Work** (reception at home patchy!)

**Own** - **Code A**

---

**From:** Deeks, Mary [mailto:Code A]  
**Sent:** 18 November 2008 10:47

**To:** Humphrey Lesley - Divisional General Manager; Radway Patricia - Head of Governance; Long Susannah - Business Assurance Manager; Smith Ben - Risk Manager; Watson Catherine - Hants PT(SW) External; Harriman Sue - Hampshire PCT(HPCT) External; Emms, Elizabeth; [Code A]

[Code A]

**Cc:** Wright Janet - PA to Head of Governance; Scammell Toni - Modern Matron; Williams Elaine - Hampshire PCT(HPCT) External; Tiller Sara - Hampshire PCT(HPCT) External

**Subject:** CHI recommendations re GWMH

Dear All

Following the last meeting of the steering group preparing for the inquests into deaths at Gosport War Memorial Hospital, I have followed up with Benita Playfoot, the SHA member of the group, on what format the document which demonstrates our response to the CHI recommendations should have. The benefits of us all using the same format are not difficult to see, and since this is the format the SHA want (and it does seem user friendly) it seems best for us all to use the same one. I am forwarding the link to the NPSA website where examples can be found.

<http://www.npsa.nhs.uk/nrls/improvingpatientsafety/patient-safety-tools-and-guidance/rootcauseanalysis/rca-investigation-report-tools/>

I am sorry if you have already started using a different format, but I think that any work already done should be transferable to the new format without too much work. It is not necessary for each organisation to provide responses to each recommendation, only to those which apply to their part in the service. NB: It is important to ensure that all staff working at the hospital are aware of risk reporting procedures, and that the appropriate training and information sharing processes are in place.

Benita suggests that we save the documents that we wish to use as evidence, eg Board papers, policy documents, etc, to a webpage, and then provide hyperlinks within the timeline to them, which would save having to accumulate a pile of papers. These could then be reviewed by an external person without having to physically visit Hampshire. I will investigate with our IT department how this is managed, and will provide an update as soon as I know how this can be achieved.

For ease of reference I am attaching a copy of the spreadsheet I prepared earlier in the year which lists all the recommendations.

Can I remind you that Benita wishes a final copy of this document to go to the SHA Board in January at the latest, and that it was agreed at the last meeting that first drafts would be shared in the December meeting of the steering group, prior to going to the Boards of each organisation for sign-off. This is a high profile piece of work, which needs to be done well and promptly.

The notes from the last meeting will be circulated soon.

Please feel free to contact me with any queries regarding this, bearing in mind that this week I will not be in the office in the afternoons.

Thank you all for your help.

Regards

Mary Deeks  
Project Officer (GWMH)  
Hampshire Primary Care Trust  
HQ, Omega House  
112 Southampton road  
Eastleigh, SO50 5PB

Tel: [Code A] Direct dial

Tel: 023 8062 7444 Office

Fax: 023 80622976 (Safe Haven)

Email:

Secure

[Code A]

Please use NHSmail for all personal identifiable data and notify me at  
**Code A** of its transmission

Unless otherwise stated, the information transmitted and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you have received this in error, please contact the sender and delete the material from any computer.

Disclaimer - November 18, 2008

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. Any views or opinions expressed are those of the author and do not represent the views of the [Hampshire Primary Care Trust](#) unless otherwise explicitly stated. The information contained in this e-mail may be subject to public disclosure under the Freedom of Information Act 2000. Unless the Information is legally exempt from disclosure, the confidentiality of this e-mail and your reply cannot be guaranteed.