

Watson Catherine

NHS Trust

From: Deeks, Mary [Code A]**Sent:** 05 September 2008 14:59**To:** [Code A] Long Susannah - Business Assurance Manager; [Code A] Radway Patricia - Head of Governance; Skye Sue - Legal Services Manager; [Code A] Humphrey Lesley - Divisional General Manager; Watson, Catherine (HantsPT-SW); Samuel, Richard; Tiller, Sara; Williams, Elaine; [Code A] Woodland, Betty (HPCT-SE); [Code A] David

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Subject: GWMH ISSG

Dear All

I apologise for the cancellation of today's meeting, but as there were several people who could not attend, it seemed sensible to cancel this one in the hope that the Coroner will have sent his 'bundle of documents' before 10th October, enabling us to have a more productive meeting then. I also recognize how busy everyone is, and now that we know the Inquest is not until 9th March, time is not quite so pressing at the moment.

I will be sending by post the two documents I was to have tabled today. The envelope will contain a copy of the Coroner's notes following the meeting with families and their representatives on 14th August, and a copy of the HPCT CHI action plan.

Had the meeting taken place today I was going to propose that we put meeting dates in our diaries up until March. Can you let me know if you would have difficulty in attending a meeting on:

- . Monday 8th December in the morning;
- . Monday 5th January in the morning;
- . Monday 2nd February in the morning;
- . and Monday 2nd March in the morning?

If Monday is a manageable day of the week for you, can you let me know what time would suit you best: I guess that 11.00 – 12.30 might be a good time, to avoid the rush hour, but there is flexibility. I can offer other days of the week, but thought I would try to keep choices as simple as possible first time round.

I look forward to hearing from you.

Regards

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Mary Deeks
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