

Confidential

Hampshire **NHS**  
Primary Care Trust

Friday 10<sup>th</sup> October 2008, 1.00pm to 2.30pm:  
Second Floor Meeting Room,  
Omega House, 112 Southampton Road, Eastleigh, SO50 5PB.

**Meeting regarding Gosport War Memorial Hospital –  
Coroner's Inquests**

**Action Notes**

Present:

Richard Samuel (Chair)  
David Johnson  
Elaine Williams  
Sara Tiller  
Mary Deeks  
Caroline Searle (Trimedia)  
Betty Woodland

Peter Mellor  
Patricia Radway  
Lesley Humphrey  
Sue Skye  
Stuart Knowles  
Julie Dean (Trimedia)

Item		Action
1	Apologies: Jonathan Green, Ben Smith, Catherine Watson	
2	Action notes from the meeting held on 7 <sup>th</sup> August were agreed as a true record.	
3	<p><b>Matters Arising: progress by sub-groups</b></p> <p>3.1 Communications: Two representatives from Trimedia were introduced Caroline Searle and Julie Dean.</p> <p>Legal issues: Stuart Knowles from Mills &amp; Reeve introduced himself. Mills &amp; Reeve provide legal advice to HPT, and after discussion between RS and Peter Mellor, it had been decided that Mills &amp; Reeve would represent the NHS in this matter. There was no dissent about this decision.</p> <p>SK has spoken to Mr Bradley, the assistant coroner, and discussed the issue of Article 2 of the Human Rights Act. SK advised that this post-dates the events which the inquest is investigating, and which may not therefore apply. However the Coroner can open his enquiries to be wider-reaching if he wishes.</p> <p>Transfer of Liabilities Order: This document relating to the transfer of liabilities from East Hants PCT to successor organisations shows that the liability for the events at GWMH now lies with <u>Hampshire PCT</u>. As many of the staff involved were and are employed by Portsmouth Hospitals Trust, it has been agreed that costs will be shared by the two organisations.</p>	
	3.2 Staff support: BW, as RCN representative, confirmed that she is happy to continue to support the nursing staff involved, and that the RCN solicitor (JG) will continue to provide support to the RCN	

HPT.

	<p>members. SK to contact JG in this regard.</p> <p>3.3 LH confirmed that the doctors involved would be supported by PHT.</p> <p>3.5 Steering Group – TOR: agreed with amendments, to be recirculated with these notes.</p>	<p>SK</p> <p>MD</p>
4	<p><b>Feedback on Actions</b></p> <p>4.1 Mapped medical and managerial staff: Work already done by MD to be shared with BW, LH and CW to ensure completeness. When task completed, to be shared with SK.</p> <p>4.3 CHI action plans: PHT and HPCT have prepared separate responses to the CHI recommendations. Evidence of robustness of assurances to be gathered together to enable low-key external review before inquest.</p> <p>4.5 Risk issues update: no changes since last meeting.</p> <p>4.6 Progress of history storyboard: LH working with SK –ongoing.</p> <p>4.7 Renaming of wards: This was discussed. Comms team to bring paper to next meeting on how this is to be handled.</p> <p>4.8 Risk registration of GWMH for all organisations: complete.</p>	<p>MD, BW, LH, CW.</p> <p>MD, LH</p> <p>LH, MD</p> <p>ST, CS, JD</p>
5	<p><b>Other Issues</b></p> <p>5.1 Assurances were given on behalf of Portsmouth Hospitals NHS Trust by Peter Mellor that any staff required to attend the Inquest by the Coroner would be able to go as part of their working hours. LH to raise issue with PCPCT also.</p> <p>5.2 BW had brought documents disclosed to her in 1991 by Sylvia Giffin for the archive held by HPCT at Omega House.</p> <p>5.3 It was agreed to invite Benita Playfoot, Patient Safety Officer at the SHA to join the group, in addition to Elizabeth Emms, Head of Adult Services (SE) for HPCT, and Sue Harriman, Director of Nursing, Therapies and Clinical Standards for HPCT, to join the group.</p>	<p>LH</p> <p>MD</p> <p>MD</p>
6	<p><b>Any Other Business</b></p> <p>It was agreed that dates for meetings up to the commencement of the Inquest would be circulated with the notes of this meeting.</p>	<p>MD</p>
7	<p><b>Dates of future meetings</b></p> <p>Monday 10<sup>th</sup> November, Board Room, Omega House</p> <p>Monday 8<sup>th</sup> December, Board Room, Omega House X</p> <p>Monday 5<sup>th</sup> January, Board Room, Omega House .</p> <p>Monday 2<sup>nd</sup> February, Board Room, Omega House ✓</p> <p>Monday 2<sup>nd</sup> March, Board Room, Omega House. ✓</p> <p>All meetings to take place between 11.00 and 12.30 am.</p>	

**Distribution list****Portsmouth City Teaching PCT**

Ben Smith (BS), Suzannah Long (SL), Justina Jeffs (JJ)

**Portsmouth Hospitals NHS Trust**

Patricia Radway (PR), Sue Skye (SS), Lesley Humphrey (LH), Peter Mellor (PM)

**Hampshire Partnership NHS Trust**

Catherine Watson (CW)

**Hampshire PCT**

Richard Samuel (RS), (Chairman), Sara Tiller (ST), Elaine Williams (EW),  
Mary Deeks (MD), David Johnson (DJ), Elizabeth Emms (EE), Sue Harriman (SH)

**SHA Representative**

Benita Playfoot (BP)

**Legal Representative**

Stuart Knowles (SK)

**RCN Representative**

Betty Woodland (BW)

**RCN Legal Representative**

Jonathan Green (JG)

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