

Watson Catherine

From: Deeks, Mary
Sent: 07 November 2008 14:49
To: [Code A]
[Code A] Watson Catherine;
Samuel, Richard; Tiller Sara; Williams, Elaine; Johnson, David; Harriman, Sue; Emms
Elizabeth; Emms, Elizabeth; [Code A]
reeve.com; Woodland Betty - PCT Trainer; [Code A] Long Susannah -
Business Assurance Manager; Benita Playfoot; Humphrey Lesley - Divisional General
Manager
Cc: [Code A]
Subject: FW: Agenda.GWMH steering goup meeting, 10/11/08
Attachments: 081110 GWMHISSG Agenda.doc

With apologies, I forgot to add the attachment!

Regards

Mary Deeks
Project Officer (GWMH)
Hampshire Primary Care Trust

Tel: 023 8062 74444

Email: [Code A]
NHSNet: [Code A] (for confidential communication)

From: Deeks, Mary
Sent: 07 November 2008 14:37
To: [Code A] 'Long Susannah - Business Assurance Manager'; [Code A]
[Code A] Humphrey Lesley - Divisional General
Manager'; [Code A] Watson, Catherine (HantsPT-SW); Samuel, Richard; Tiller,
Sara; Williams, Elaine; Johnson, David; Harriman, Sue; Emms, Elizabeth (HPCT-SE); Emms, Elizabeth; 'Benita
Playfoot'; [Code A] Woodland, Betty (HPCT-
SE); [Code A]
Cc: [Code A]
Subject: Agenda.GWMH steering goup meeting, 10/11/08

Dear All

Please find attached an agenda for the meeting on Monday (2.00 – 3.30pm) with my apologies for the lateness. Any items for discussion can be raised under any other business. You should already have the Terms of Reference with the notes from the last meeting.

Regards

Mary Deeks
Project Officer (GWMH)
Hampshire Primary Care Trust

~~Tel: 023 8062 7695~~

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11/12/2008

Gosport War Memorial Hospital Inquests Stakeholder Steering Group

Monday 10 November 2008, 2.00 p.m. to 3.30 p.m.
Board Room A, First Floor, Omega House,
112 Southampton Road, Eastleigh, SO50 5PB

AGENDA

Item		
1	Apologies: Jonathan Green, Sue Harriman, Stuart Knowles, Susannah Long, Sue Skye, Ben Smith, Catherine Watson,	
2	To agree the Action Notes of the meeting held on 10 October 2008 already circulated	
3	Matters arising: Progress by sub-groups	
3.1	Communications (Trimedia)	ST/PF
3.2	Legal issues: monthly report received	RS/KB
3.3	Staff support (GMC)	BW
3.4	Medical staff support	LH/BW
3.5	Steering Group – TOR	PR
4	Feedback on Actions	
4.1	Mapped medical and managerial staff	MD
4.2	CHI action plans	MD
4.3	Risk issues update	PF
4.4	Progress of history storyboard	PF/LH/SS
		MD/ST
6	Any other business	
7	Date of next meeting Monday 8 th December 2008, 11.00 – 12.30, Board Room A, Omega House	

Distribution overleaf

Distribution list:**Portsmouth City Teaching PCT**

Ben Smith (BS), Susanna Long (SL), Justina Jeffs (JJ)

Portsmouth Hospitals NHS Trust

Patricia Radway (PR), Sue Skye (SS), Lesley Humphrey (LH) Alison Stratford (AS)

Hampshire Partnership NHS Trust

Catherine Watson (CW)

Hampshire PCT

Richard Samuel (Chairman) (RS), Sara Tiller (ST), Elaine Williams (EW), Mary Deeks (MD)
David Johnson (DJ) Sue Harriman (SH) Elizabeth Emms (EE)

South Central Strategic Health Authority

Benita Playfoot

Legal Representative

Stuart Knowles/Jacquie Haines

RCN Representative

Betty Woodland (BW)


RCN Legal Representative

Chris Green (CG)

11/12/2008

Mary Deeks

Watson Catherine

From: Deeks, Mary
Sent: 07 November 2008 10:15
To: Watson Catherine
Subject: RE: Gosport War Memorial Hospital Stakeholders Steering Group
Attachments: 081105 CHI recs comparison.xls 

Dear Catherine

Thanks for letting me know that you will not press on the ward name change at present. I think it might be quite nice to do it once the dust has settled following the inquest –perhaps they could be named after our local Olympic heroes or something.

Regarding the CHI action plan, I agree that most of the actions relate to the PCT and Portsmouth Hospitals. However, there is one area that would be worth checking if HPT still has staff working at the hospital, and that is that they are trained and regularly updated on the issues in the action plan, particularly regarding prescribing, daytime activities, implementing changes indicated by complaints. HPCT and PHT also employ staff working at the hospital and will be doing the same.

To save you searching around for the template I circulated earlier I am attaching an unfinished copy of one which I hope to complete today, but it will show you how we are approaching it. I will be asking Lesley Humphrey for hard copies of the relevant policies etc, so that we can present a folder of evidence for someone outside our organisations to go through and see if there are areas not covered off, which we can then address. I am doing the same for the PCT.

Sorry if this makes more work, but I hope your HR colleagues will be able to do most of it for you.

Regards

Mary Deeks
 Project Officer (GWMH)
 Hampshire Primary Care Trust

Tel: 023 8062 74444

Email:

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From: Watson, Catherine (HantsPT-SW)
Sent: 05 November 2008 13:50
To: Deeks, Mary
Subject: RE: Gosport War Memorial Hospital Stakeholders Steering Group

Thanks and noted. I will not dissent further. I shall be interested in the comms paper when it is available.

I shall take this opportunity to brief the relevant locality manager about the ward names issue.

So my final question (I hope I mean this) relates to the CHI Action Plan. So far I've not had a chance to address this. Please consider and perhaps discuss on Monday whether there is any requirement for HPT to check whether actions were done but from my reading of it last time I looked, the actions were for F&G PCT and E Hants PCT (now Hampshire PCT). If you are expecting anything from me, I'd appreciate confirmation as my workload has to date not allowed me to prioritise this.

Kind regards

Catherine Watson
 Information Governance and Litigation Manager

11/12/2008

Hampshire Partnership NHS Trust
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From: Deeks, Mary

Sent: 05 November 2008 13:45

To: Watson Catherine

Subject: RE: Gosport War Memorial Hospital Stakeholders Steering Group

Dear Catherine

The feeling at the last meeting, (and the advice from the PR team that HPCT have co-opted to the group to help on comms issues,) was that it would be bad PR to change the names at this time. The thinking now is that there will be a bit of a media blitz between now and the inquests (now delayed to March 18th) with good news stories, and trying to highlight the fact that the Dryad and Daedalus now take different patient groups, and they are not now in the same physical rooms as they were at the time, etc etc. The view expressed was that if we were to change the names now it would look like a cover-up.

I am sorry you were not there for the discussion, but perhaps you will feel better about it when you see the comms paper about it?

Regards

Mary Deeks
Project Officer (GWMH)
Hampshire Primary Care Trust

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From: Watson, Catherine (HantsPT-SW)

Sent: 05 November 2008 13:24

To: Deeks, Mary

Cc: Johnson, David; Williams, Elaine

Subject: RE: Gosport War Memorial Hospital Stakeholders Steering Group

Thank you Mary for swift response.

The only other matter where perhaps HPT might have some involvement is on the 'change of ward names' which I did raise at an earlier meeting and I see was subject to a minute at the last one with some action for the comms teams. I do think HPT will need to be involved with any discussion over that and in fairness I've not had any opportunity to raise this again with relevant managers in HPT so it would be good for a discussion to occur around that issue if it is to be pursued - but that could be handled outside of the meeting arena and the outcome reported back. I'm really sorry I can't be with you on Monday given some of these 'delicate' issues!

Kind regards

~~Catherine Watson~~
Information Governance and Litigation Manager
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From: Deeks, Mary

Sent: 05 November 2008 13:14

To: Watson Catherine

Cc: Johnson, David; Williams, Elaine

Subject: RE: Gosport War Memorial Hospital Stakeholders Steering Group

Dear Catherine

Thank you for your considered comments.

Re your point 1, I do apologise, I got the initials the wrong way round and this will need to be amended. Mills and Reeve have been providing legal advice to Portsmouth Hospitals (PHT), and are now taking over from Beachcroft in advising the NHS orgs over the inquests.

Re your point 2, I do take your point. I will ask the other organisations to consider the need for your continued involvement. We could always keep you copied in for information just in case the coroner decides as time goes on that he wishes to call an HPT employee. I will get back to you after the meeting on Monday.

Regards

Mary Deeks

Project Officer (GWMH)

Hampshire Primary Care Trust

Tel: 023 8062 74444

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From: Watson, Catherine (HantsPT-SW)

Sent: 05 November 2008 12:52

To: Deeks, Mary

Cc: Samuel, Richard

Subject: RE: Gosport War Memorial Hospital Stakeholders Steering Group

Dear Mary

Thank you for the minutes of the last meeting and dates of future ones. Very regrettably, I see I have a prior commitment on 8th December 08 meeting but the others are OK (but see below).

A couple of comments, if I may.

1. Within "Matters arising" of 10 Oct, it refers to Mills and Reeve providing legal advice to HPT. Because abbreviations are used so extensively and commonly by us all instead of full Trust names, I am keen to avoid error or confusion. I think this should be HPCT so can you please check and raise on my behalf (in my absence) as a matter of accuracy for the minutes at the next meeting please.
2. The other matter of note is the locating of the transfer of liabilities order. Given that this shows liability for events at GWMH transferred to Hampshire PCT, I wonder if there is any reason for Hampshire Partnership Trust's continued involvement on the steering group. None of the staff being called by the Coroner are employed by this Trust so it would seem there is a growing distancing of responsibilities.

I am happy to continue to attend those meetings where I am able to but would like others to consider the need for this Trust's continued involvement.

I look forward to hearing from you in due course.

11/12/2008

Kind regards

Catherine Watson
 Information Governance and Litigation Manager
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From: Deeks, Mary
Sent: 22 October 2008 14:04
To: [Code A]
 [Code A]
 [Code A] Samuel, Richard; Tiller Sara; Williams, Elaine; Johnson, David; Emms Elizabeth; Harriman, Sue; Woodland Betty - PCT Trainer; Watson Catherine;
 [Code A]
Cc: McNamara Kevin
Subject: Gosport War Memorial Hospital Stakeholders Steering Group

Dear All

Please find attached the Action Notes arising from the meeting held on the 10th October, together with the Terms of Reference, updated with the input from the meeting.

At the meeting it was agreed to invite Benita Playfoot, Patient Safety lead from the SHA, Elizabeth Emms and Sue Harriman to attend future meetings, and I would be grateful if they could accept this email as their invitation, and let me know if they will be able to attend the meetings. (Dates of the remaining meetings are at the end of the Action Notes.)

I am not yet back to working full time, but will be in the office again on Friday.

Regards

Mary Deeks
 Project Officer (GWMH)
 Hampshire Primary Care Trust

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11/12/2008