

West Caroline

From: Deeks, Mary
Sent: 05 January 2009 14:20
To: West Caroline
Subject: RE: GWMHCISG - Meeting on Monday 5 January 2009
Attachments: 081223 HPT CHI Action Plan doc.xls

Hi Caroline

Thank you very much for this I think it was Sue Skye who gave Catherine's apologies at the meeting, but thank you for this as well.

The major thing I would like to draw your attention to as an urgent action is that we need from you a hard copy of the evidence supporting your CHI document. I don't know if you know anything about it, but I attach a copy of the document, which is derived from a CHI report into Gosport War Memorial Hospital published in 2002. The aim is for all the organisations using the hospital premises to demonstrate that they have taken the recommendations on board and addressed them.

On 7th January, ie day after tomorrow, Eileen Spiller is coming to Omega House to review the evidence to support the CHI document. The suggested evidence is in orange in the attached document.

If there is a problem in getting the evidence to us in Omega House I have to go to Tatchbury to see Occupational Health, and could pop in and pick it up, but time is getting very short now and I would need to know today that I was doing it tomorrow. I have been preparing the Hampshire PCT document and have found an awful lot of the evidence available on the website, so if HPT have the same system it may not take very long to print off a copy and file it.

I look forward to hearing from you whether I can help by collecting this from you. Thanks very much for contacting me.

Regards

Mary Deeks
Project Officer (GWMH)
Hampshire Primary Care Trust

From: West, Caroline (HantsPT-SW)
Sent: 05 January 2009 09:15
To: Deeks, Mary
Cc: Watson, Catherine (HantsPT-SW); Shirley, Pat (HantsPT-SW)
Subject: GWMHCISG - Meeting on Monday 5 January 2009
Importance: High

Hi Mary

Catherine Watson is unable to make the meeting today as she is off sick.

We would be grateful if you could advise us of any actions or action plan updates following today's meeting or anything else you think we should be aware of in advance of a copy of the minutes.

Many thanks and kind regards,

Caroline

05/01/2009

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