









SERIOUS INCIDENT REVIEW GROUP (SIRG)

Boardroom, Education Centre

27th January 2015

11.00 – 13.00

		Presenting	Enc
1.	Apologies: Code A Code A Code A		
2.	Previous Minutes A) Minutes – 23 rd December 2015 B) Action Plan		 SIRG Minutes 23.12.2014.docx  SIRG Action Plan 27.1.15.docx
3.	SIRI Final Reports A) WEB – 30846 CK B) WEB - 29691 DG	Code A (11.15) Code A (11.30)	Report To Follow Final Panel On Monday Report to Follow Final Panel on Monday
4.	SIRI Summaries – to be projected A) SIRI Summary - sent to CCG B) SIRI Summary - on going C) Pressure Ulcer Summary – sent to CCG D) Pressure Ulcer Summary - on going E) SIRI Log F) Pressure Ulcer Log (avoidable/unavoidable)	Code A	

5.	Regular Agenda Item A. Regulation 28 – Feedback (From Dec) B. SOS Newsletter (Bi Monthly) C. Duty Of Candour D. IRMER Incidents	<div style="border: 1px dashed black; padding: 20px; width: 100px; margin: auto;"> Code A </div>	 Final Signed Reg 28 Letter_Ursula Ward.p  SOS Newsletter Jan 15 (2).pdf
6.	PHSO Updates – Recommendations & Learning	<div style="border: 1px dashed black; padding: 5px; width: 80px; margin: auto;"> Code A </div>	
7.	Minutes – For Noting Only A) Pressure Ulcer Review Group	<div style="border: 1px dashed black; padding: 5px; width: 80px; margin: auto;"> Code A </div>	
8.	Action Plan Review: None to note		
9.	Commissioner Feedback None to note		
10.	Any other business A. Policy for the Investigation of Incidents to approve deletion and archiving. B. Risk Assessment Policy for review and ratification. C. Duty of Candour & Being Open Policy for review and ratification. D. Grading Information Governance Incidents	<div style="border: 1px dashed black; padding: 20px; width: 100px; margin: auto;"> Code A </div>	 Policy for the Investigation of Incid  Risk Assessment Policy Dec 14 AG.doc  Duty of Candour & Being Open Policy Jar  G - HSCIC IG SIRI Checklist Guidance Nc
11.	Date and venue of next meeting: Tuesday 24th February 2015 10.00-12.00 Room 5 Education Centre QAH		