Code A Trust Secretariat Manager

Management Centre St Mary's Hospital Milton Road Portsmouth PO3 6AD



14 March 2000

PRIVATE AND CONFIDENTIAL



Our Ref: SS/LB/Woolley_L15/00 (Please quote Our Ref on all correspondence)

Dear Code A

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I am enclosing a letter of Blake Lapthorn in respect of a Trust claim and would be grateful if you or a colleague in Cambridge would deal with the matter on behalf of the Trust. I have requested the medical records and also asked Blake Lapthorn for <u>Code A</u> signed consent, as they have not sent us that. Disclosure is due on 27 March 2000. I also enclose two copies of Incident Reports completed in respect of <u>Code A</u> but there is nothing on Carekey regarding this incident. However, I have written to the General Manager of the St Mary's Medical wards and asked her to let me have as much information as possible about this incident and who was involved, etc.

Thank you for your help.

Yours sincerely

Code A TRUST SECRETARIAT MANAGER

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Dictated by Sue Scannell and signed in her absence on leave