

Skye Sue - Legal Services Manager

From: Deeks, Mary [Code A]
Sent: 04 September 2008 12:46
To: Skye Sue - Legal Services Manager
Subject: RE: GWMH draft letter to Coroner

Hi Sue

I think I will get this raised at the meeting tomorrow. If you have the opportunity to tell Patricia before she goes on leave, we have the notes from the Coroner's meeting with the families, and many of the queries in the letter are answered in them. I have copied them (we only have a hard copy) to circulate at the meeting tomorrow, so we can discuss whether indeed we still need to send a letter. The date of the Inquest is 9th March 2009, and he expects it to run 4-6 weeks. He wants closure with no matters left outstanding at the end of it.

You may be assured that Richard/I will make sure that relevant correspondence is circulated to the relevant people, or indeed the whole group when necessary. If there had not been a meeting tomorrow we would have circulated these notes another way, but in the circumstances it seemed sensible to do it via the group.

Mary Deeks
 Project Officer - GWMH
 Hampshire Primary Care Trust

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From: Skye Sue - Legal Services Manager [Code A]
Sent: 04 September 2008 12:20
To: Deeks, Mary
Subject: FW: GWMH draft letter to Coroner
Importance: High

Dear All

Sue I have updated letter to underline that the original was not addressed to individuals but to a circulation (which I think added to problems).

Mary following our brief discussion on Monday and to explain: the letter was addressed to a circulation list which included Portsmouth Healthcare Trust. We are assuming this letter was sent to their former HQ at St James and that a staff member forwarded it to Ian who was Medical Director at the time of GWMH issues. Ian quite naturally would not assume he was required to action and did not raise it with us until after the meeting had taken place and the article appeared in the newspaper.

We have therefore drafted the attached for signature by Richard (if he is happy with it).

Also we discussed at our internal meeting the issue of contacting our witnesses, PHT have developed a system with Mr Horsley the Portsmouth Coroner whereby contact in relation to witness appearances is made via Sue Skye. We would like this to continue but perhaps for consistency keeping the key point of contact as Richard and then anticipating you will on his behalf make contact with Sue. They are bringing this for discussion at the Friday meeting.

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Also, although RS is point of contact for coroner on the matters, we need a system to ensure that all stakeholding organisations are then forwarded such correspondence. = can we agree how that will happen on Friday (I have sent apologies).

Regards

Patricia

Cc Peter for information and to note the letter from Coroner which was never addressed to CEO.

From: Skye Sue - Legal Services Manager
Sent: 03 September 2008 16:23
To: Radway Patricia - Head of Governance; Humphrey Lesley - Divisional General Manager; Dowd Ann - Dr
Cc: Wright Janet - PA to Head of Governance
Subject: GWMH draft letter to Coroner
Importance: High

Further to this mornings meeting, here is the draft letter. Can you let me know if you are happy with it please before Friday.

<<DraftCoronerltr030908.rtf>>

Sue Skye

Legal Services Manager

Portsmouth Hospitals NHS Trust

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05/09/2008