

## Skye Sue - Legal Services Manager

**From:** Humphrey Lesley - Divisional General Manager  
**Sent:** 05 September 2008 12:20  
**To:** Skye Sue - Legal Services Manager; Radway Patricia - Head of Governance; Dowd Ann - Dr  
**Subject:** GWMH - Coroners inquest

Dear all

As promised here are the bullet points from our PHT steering group meeting held on 3rd Sept 08

1) Meeting held by coroner on 14th August (which we did not know about until after the event)  
Sue to draft a letter from Richard Samuel to coroner

- explaining NHS organisations did not attend as unaware of meeting (PHCT no longer exists)
- explaining current responsibilities of PHT and other NHS organisations
- all NHS contact should be made via Richard Samuel
- Richard Samuel to be advised of all further pre-meetings
- Suggest it would be helpful for coroner to meet with NHS to get historical picture.

*Arrange meeting with our staff when we have heard from Coroner. Me to be point of contact with staff*

2) Inquest

- due to start on 9th March 09
- likely to run for 4-6 weeks
- 10 witness (? who might these be)
- unclear if cases will be taken individually or collectively
- need to clarify what info coroner has on history and prior investigations
- consider what information we can add

3) Stakeholder Steering Group

- ToR now agreed — *sent to Coroner when agreed by Ch. Exces. & staff*
- to act as central contact for coroner - Richard Samuel
- suggest need to invite bids from both Mills and Reeve and Beachcroft to decide which firm should represent stakeholders

4) Time line/Story Board/history

- danger of some information being lost with L:H leaving PHT in December
- L:H to draft summary report covering (as far as possible) timeline, care model change, organisational change, investigations
- Further information will be needed from Elaine Williams and Fiona Smart (Nee Cameron), for the period when F&G PCT was in the driving seat
- LH has agreed to attend meetings after December, but will not be able to undertake associated actions/work
- LH willing to attend inquest as witness if needed

5) CHI recommendations

- Toni Scammel has responded to Mary Deeks for HPHT
- LH will respond from PHT - stating current position

*Someone to give evidence re the change in clinical model now since then. ? Lesley*

6) Support for PHT staff

- Betty Woodland will continue to support the nurses
- AD has asked for GZ suitable mentorship from the consultants
- Meeting for staff/ Trust solicitors / steering group to be arranged once the process and format etc of the inquest is clear.

7) Next meeting

- LH to ask Pat Loader to set up meetings for early Oct. Nov and Dec

Sue - Thanks for agreeing to forward this email to Jackie Haines.

Best wishes

*Lesley*

*Lesley back from A/K 29/9.*