

Skye Sue - Legal Services Manager

From: Humphrey Lesley - Divisional General Manager
Sent: 06 November 2008 18:05
To: Radway Patricia - Head of Governance; Martin Neil - Operational Manager DMOP; Skye Sue - Legal Services Manager; Topping Emma - Media; Dowd Ann - Dr; Loader Pat - Team Secretary; Jacqueline Haines (E-mail); 'Stuart Knowles' (E-mail)
Cc: Alexander Vivien - Modern Matron; Shaw Freda - Staff Nurse; Tubbritt Anita - Staff Nurse; Turnbull Beverly - Staff Nurse; Bacon Michael - Consultant; Beynon Jan - Consultant Geriatrician; Chesterfield Marcus - Consultant; Hemsley Zoe - Consultant Geriatrician; Hewitt Jonathan - Dr; Jarrett David - Dr; Logan Robert - Dr; Poulton Susan - Dr; Powis Rachel; Puliyel Matthew - Consultant; Ravindrane Arumugam - Consultant Geriatrician; Reid Ian - Consultant DMOP; Severs Martin - TBC; Spice Claire - Consultant Geriatrician; Tandy Jane - Dr; Ugboma Ike - Dr-Consultant; Walker Jackie - Dr; Williams Jane - Consultant Nurse in Stroke Care
Subject: GWMH Inquests - PHT steering group

Dear all

As agreed, here are the bullet point notes from today's meeting:

- Meetings to be held monthly from now until April - **Pat, please arrange. If possible the next one should be in my last week**
- When LH leaves Neil will take over as coordinator of this steering group
- Notes of all meetings to be sent to ALL DMOP Consultants, and nurses affected
- LH is producing 3 documents for Trust solicitors to help in prep for inquest;
 - story board statement of history, as can be remembered/resourced from publications and files
 - summary of organisational and care model changes that have taken place
 - summary of action taken and current position against recommendations from CHI review - Pat Radway helping with this
- Question and answer sheet would be helpful for staff - PR & ET to draft
- Stakeholder Steering Group has engaged Trimedia Company to help with communications/handling media on behalf of all organisations
 - PR/ET to check if they are preparing a communications strategy
 - PR/ET to check if they are preparing a Q&A sheet that could be used/adapted for PHT staff
 - ET to maintain close links with Trimedia
- Mentors for consultants - AD to check availability with Lyn Hansell
- Open meeting for affected staff to meet with trust solicitors and PHT steering group to express concerns and ask questions etc
 - LH to get PL to set up - **Pat please speak to me about this.**
- Consider holding open sessions fro wider groups of staff nearer the time of the inquest, at GWMH, QAH and SMH?

Best wishes

Lesley

Lesley Humphrey
Divisional General Manager - Medicine for Older People
Portsmouth Hospital's NHS Trust
South Block, QAH

Tel: Code A