

Skye Sue - Legal Services Manager

From: Martin Neil - Operational Manager DMOP
Sent: 06 January 2009 14:49
To: Radway Patricia - Head of Governance; Skye Sue - Legal Services Manager; Topping Emma - Media & Stakeholder Relations Manager; Dowd Ann - Dr; Loader Pat - Team Secretary; Alexander Vivien - Modern Matron; Shaw Freda - Staff Nurse; Tubbritt Anita - Staff Nurse; Turnbull Beverly - Staff Nurse; Bacon Michael - Consultant; Beynon Jan - Consultant Geriatrician; Chesterfield Marcus - Consultant DMOP; Dowd Ann - Dr; Hemsley Zoe - Consultant Geriatrician; Hewitt Jonathan - Dr; Jarrett David - Dr; Logan Robert - Dr; Poulton Susan - Consultant Geriatrician; Powis Rachel; Prof. Severs; Puliyeel Matthew - Consultant; Ravindrane Arumugam - Consultant Geriatrician; Reid Ian - Consultant DMOP; Spice Claire - Consultant Geriatrician; Srinivas Venkoba Rao - TBC; Tandy Jane - Dr; Ugboma Ike - Dr-Consultant; Walker Jackie - Dr; Williams Jane - Consultant Nurse in Stroke Care
Cc: Ash Chris - Divisional Business Executive - Medicine for Older People
Subject: GWMH Inquest PHT Steering Group. Meeting notes and action points 6.1.09

Hi all

Here are the meeting notes/bullet points from this mornings meeting

- Apologies received for Dr Ann Dowd and Emma Topping

Actions

- SK to write to the Coroner requesting inquest schedule
- PR to provide SK with the final signed off version of the CHI action plan
- PR to prepare a brief overview of the emergence of Governance during the past 10 years for SK to submit to council by the end of this week.
- PR to ask Boo (Head of Pharmacy) to provide a brief overview of prescribing practices in end of life care over the past 10 years for SK to submit to council by the end of this week
- It was felt that the open staff meeting that as held in early Dec was useful to staff and will therefore be repeated toward the end of Feb/early March. NM to organise date and venue. Any concerns or questions can either be raised with the trust solicitors at this meeting or can be submitted in advance to Emma Topping
- ET to prepare a Q&A sheet for use by PHT staff (possibly an iteration of the Q&A being prepared for the Stakeholder Group?)
- Mentors for Consultants (Brought forward item) AD to check availability with Lyn Hansell

Notes

The signed off CHI action plan will undergo external audit/assurance exercise and the comments returned for final sign off from the Trust Board.

It was proposed at the Stakeholder Steering Group yesterday that a spokes person group should be convened to address media issues both before and during the inquests. It was felt that the PHT representatives for PHT should be Graham Zaki Medical Director, Julie Dawes Head of Nursing, Boo Heard of Pharmacy. It was also suggested that Ann Dowd should be included in the group

Dates of future meetings

3rd Feb. Room 8 QuAD
 3rd March. North Building Seminar Room
 7th April. North Building Seminar Room

Obviously I am fairly new to the issues surrounding the GWMH Inquests but am happy to help in any way that

06/01/2009

I can. Please feel free to contact me if there is anything that I can do, or if you feel that there is something that ought to be being done and perhaps isn't

Best wishes

Neil Martin
Operational Manager
Division of Medicine for Older People
QAH

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