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22 December 2011

Our Ref: 558203/000001/JCW/RICHARD/ATC

Your Ref:

Dear Sirs *Dave*

**Re Gladys Richards (deceased) – inquest  
Telephone meeting**

Thank you for your recent emails. We write to confirm our arrangement to speak by telephone at 12.00 pm on Wednesday 4 January 2012 to discuss the inquest.

We look forward to speaking with you.

Best wishes.

Yours faithfully

**Code A**

Blake Lapthorn

*PS. Enjoy Christmas and the New Year - John.*