

Requesting Room availability.....

sent 19/11/12

John, Lisa

To: Smith-Parkyn, Peter
Subject: FW: Re: Booking of the Council Chamber and Executive Room

Sorry Peter,

That was obviously Jan – April 2013 !!

Thanx

Lisa

From: John, Lisa
Sent: 19 November 2012 10:31
To: Smith-Parkyn, Peter
Subject: Re: Booking of the Council Chamber and Executive Room

Hi Peter

As discussed with you last week can I request some availability dates from you with the possibility of us booking the Council Chamber or the Executive Meeting Room (I think it's 1) the Big Room at the front.

Could you let us know when the Rooms are NOT available please? **(For the period from January – April 2012 inclusive)**. We are trying to book another lengthy Inquest and we are having a pre Inquest meeting on the 12th December to discuss possible availability dates with the Solicitors, so we thought it would be best to have dates of Room availability at this meeting?

Looking forward to receiving them

Kind Regards

Lisa JOHN
Coroners Officer
Portsmouth & South East Hampshire