

Maddison, Val

From: Maddison, Val
Sent: 16 January 2009 13:16
To: 'Sophie Ritson'
Subject: RE: Coroner's Jury Service

Dear Sophie

Just a bit! Unfortunately the work load here is just too great to monitor one individual's availability to serve on a jury and I will cross you off the Coroner's list of potential future jurors.

Kind regards

Val Maddison
Coroner's Administrative Officer
Tel: 02392 688326
Fax: 02392 688331

-----Original Message-----

From: Sophie Ritson [Code A]
Sent: 15 January 2009 13:29
To: Maddison, Val
Subject: RE: Coroner's Jury Service

Hello Val
I hope my updates are not hassling you.
Here are my updated unavailable days

Thursday 22nd Jan
Friday 23rd Jan
Tuesday 27th January
Wednesday 28th January
Thursday 29th January

Wednesday 4th Feb
Mon 9th Feb
Tue 10th Feb
Wed 11th Feb
Friday 20th Feb
Mon 23rd Feb
Tue 24th Feb
Wed 25th Feb

Thursday 5th March

Sophie Ritson

Sophie

16/01/2009

-----Original Message-----

From: Sophie Ritson [Code A]
Sent: 02 December 2008 09:48
To: Maddison, Val
Subject: Coroner's Jury Service
 Dear Ms Maddison

Thank you for your letter which I received yesterday letting me know that I am excused from Coroner's Jury Service commencing 18th March
 My Manager has asked that I pass on the thanks of CHASE for your understanding

I would be very happy to help with another shorter case in the new year as you suggested I thought I would let you know of flights abroad that I already have booked in the hope that this might help you with your planning.

Thursday 22nd – Saturday 24th January
 Friday 20th – Thursday 26th February

I also have important work commitments – events that I am managing relating to the major fundraising appeal that I am working on

Tuesday 27th January
 Wednesday 28th January
 Thursday 29th January
 Thursday 5th March

With best wishes

Sophie

Sophie Ritson
High Level Giving Manager

CHASE Hospice Care for Children
 Loseley Park, Guildford, Surrey,
 GU3 1HS

Registered Charity No. 1042495
 A company limited by guarantee No 2927688 - England
 Registered Office: The Oriel, Sydenham Road, Guildford, Surrey. GU1 3SR

✉ email: sophie.ritson@chasecare.org.uk

🌐 www.chasecare.org.uk

Loseley Office contact details:

☎ DDI: 01483 447760

☎ Tel: 01483 454213

☎ Fax: 01483 454214

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Surrey Life Carol Concert – 10th December 2008

Join us on Wednesday December 10, 2008 at 1900 for the second Surrey Life Carol Concert with all proceeds coming to CHASE hospice care for children.

The concert will be held at St Mary the Virgin Parish Church, London Road, EWELL, Epsom KT17 2BB

Tickets are £10 and VIP tickets, which include mulled wine and mince pies after the service, are also available at £15

To purchase tickets: call the Fundraising office on 01483 454213 or send a cheque and SAE to CHASE, Loseley Park, Guildford, GU3 1HS

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Maddison, Val

From: Sophie Ritson [Code A]
Sent: 05 January 2009 09:53
To: Maddison, Val
Subject: FW: Coroner's Jury Service
Follow Up Flag: Follow up
Flag Status: Flagged

Dear Val
Please see our correspondence below.

I have a couple of updates of important work commitment dates on top of those I have already listed below

Tue 10th Feb
Wed 11th Feb
Fri 13th Feb
Mon 16th Feb

Thank you and happy new year

Sophie

Sophie Ritson
High Level Giving Manager

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From: Maddison, Val [mailto:Val.Maddison@chasecare.org.uk] [Code A]
Sent: 02 December 2008 09:56
To: Sophie Ritson
Subject: RE: Coroner's Jury Service

Dear Sophie

Thank you for the information below, it is very helpful.

12/01/2009

Kind regards

Val Maddison
 Coroner's Administrative Officer
 Tel: 02392 688326
 Fax: 02392 688331

-----Original Message-----

From: Sophie Ritson
Sent: 02 December 2008 09:48
To: Maddison, Val
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Code A

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David C. Horsley LLB
Her Majesty's Coroner
for Portsmouth and
South East Hampshire



Coroner's Office
The Guildhall
Guildhall Square
Portsmouth
PO1 2AJ

Fax: 023 9268 8331

Sophie Ritson

Code A

28 November 2008

Dear Ms Ritson

CORONER'S JURY SERVICE: COMMENCING 18 MARCH 2009

Thank you for returning the form in respect of the above Jury Service. I note that you wish to be excused service on the Coroner's Jury panel summonsed for the above date because of the difficulty an eight week Jury Service would cause in your employment at the Chase Hospice for children.

I confirm that you are no longer required to attend on the above date, but your Jury Service has been deferred. The Coroner anticipates that he will need to summons a Jury for a much shorter period (one or two days) in the early part of next year. A jury summons for a new date will be sent to you when the Inquests have been scheduled.

Yours sincerely

Code A

Valerie Maddison
Coroner's Administration Officer

Tel: **Code A**

Email: **Code A**

**THIS FORM SHOULD BE RETURNED IN THE ENVELOPE PROVIDED
WITHIN THREE DAYS**

Sophie H J Ritson

Code A

Please enter: Telephone Number: **Code A** Date of Birth: **Code A**

(If possible, please give a telephone number where you can be contacted between 9am and 5pm)

INFORMATION GIVEN WILL BE TREATED IN THE STRICTEST CONFIDENCE

1. Are you **QUALIFIED** to serve as a juror?
(Please see attached for qualification for service as a juror - and tick the appropriate box)

YES **NO**

If you have entered **NO** to Question 1, please answer question 2 and sign the form at the end.

If you have answered YES and wish to apply to be excused from jury service on this occasion, please go to 3 below and then sign the form at the end.

2. **I AM NOT QUALIFIED** to serve on a jury because:

3. **YOU ARE ENTITLED TO BE EXCUSED** if you fall within any of the categories or persons described in Rule 51(2) or (4) of the Coroners Rules 1984 (although you may serve if you want to).

YOU MAY BE EXCUSED at the discretion of the Coroner or of the Officer authorised by the Coroner on grounds such as poor health, illness, physical disability, insufficient understanding of English, holiday arrangements or for any other good reason.

I WISH TO BE EXCUSED from jury service on this occasion because:
(Continue overleaf if necessary)

Please see the attached letter from my employer explaining the difficulty should I be absent from work for 8 weeks. A shorter jury service could be coped with much better.

(If you are in any doubt as to whether you may be excused from jury service, please write to the Officer authorised by the Coroner at the address on the front of the summons)

When you attend as a juror you may be discharged if there is doubt as to your capacity to serve on a jury because of physical disability or insufficient understanding of English.

I HAVE READ THE WARNING IN THE SUMMONS AND THE INFORMATION GIVEN IS TRUE

Signed **Code A** Dated 24.11.2008



Miss V A Maddison
 Coroner's Administrative Office
 The Guildhall
 Guildhall Square
 Portsmouth
 PO1 2AJ

24th November 2008

Dear Miss Maddison

Summons to Juror – Sophie H J Ritson

Sophie Ritson works as a full time permanent member of the CHASE hospice care for children fundraising team. Sophie has been summoned as a juror starting from 18th March for an anticipated eight weeks.

As Sophie's employer I am writing to request that she be excused from this duty. CHASE is a charity and at present it is at a crucial developmental stage. The private phase of a fundraising campaign to raise money to build an Annexe to Christopher's, our hospice, has just begun. Sophie's work will be important in securing the early gifts, totally £3 million, which is needed before the campaign moves into the public fundraising phase to raise the remaining £2 million.

CHASE provides specialist paediatric palliative care services to families with a child who, because of a medical condition, is not expected to reach adulthood. Families can choose from a wide range of home, community and hospice based care and support which is given at no cost to the families.

The Annexe will provide special facilities and space for teenagers, music and art therapy suites, rooms dedicated for counselling and extra bedrooms and family flats to meet the needs of the increased numbers and changing needs of the families CHASE supports.

I realise that that this request will be considered along side other requests from potential Jurors to be excused from this unusually long case. Please do contact me if you have any questions.

With best wishes

Code A

Head of Fundraising

Royal Patron
 HRH The Countess
 of Wessex

Patrons
 Paul Beck
 Grant Bovey
 Amanda Burton
 Andrew Castle
 Eric Clapton CBE
 Max Clifford
 Chris De Burgh
 Andrew Flintoff
 Sarah Goad
 Adam Hoolioake
 The Hon Carole Lawson
 Sarah Mure-Molyneux
 Anneka Rice
 The Duke of Richmond
 Philip Schofield
 Anthea Turner



To: Sophie H J Ritson

Code A

COPY SUMMONS

Summons to Juror

To **SOPHIE H J RITSON** of the above address

BY VIRTUE of a warrant of **Andrew Melrose Bradley, Her Majesty's Deputy Coroner**

YOU ARE HEREBY SUMMONED to appear before the Coroner as a Juror

on **Wednesday, 18 March 2009 at 9.30am**

at **The Coroner's Court, in the Portsmouth Combined Courts Building,
Winston Churchill Avenue, Portsmouth, PO1 2EB**

until you are no longer required. (It is anticipated that this will be for up to **EIGHT WEEKS**.)

You must attend at the time and place shown above unless you are told by the Officer authorised by the Coroner that you need not do so.

Dated this 14th day of November 2008

Signed
Coroner's Officer

**YOU MUST COMPLETE THE ATTACHED FORM AND RETURN IT TO THE ADDRESS BELOW
IN THE ENVELOPE PROVIDED WITHIN THREE DAYS OF THE RECEIVED OF THIS SUMMONS.**

Please return to: Miss V A Maddison, Coroner's Office, The Guildhall, Guildhall Square, Portsmouth, PO1 2AJ
Tel: 02392 68 8326 Fax: 02392 688331 Email: **Code A**

WARNING: YOU WILL BE LIABLE TO A FINE IF YOU:

1. refuse to give the information necessary to decide if you are qualified to serve on a jury;
2. deliberately give false information or cause or permit false information to be given;
3. fail to attend for jury service or refuse without reasonable excuse to serve as a juror; or
4. serve on a jury knowing that you are not qualified to do so.