

Action points and matters arising from directors' meeting held on 25 January 2010

Action points and matters arising from 11 January 2010

1 Directors noted:

- Sharon Atkinson would discuss the AIMS journal article with **Code A**
- **Code A**
- the good progress with the migration of FtP cases to the CMS
- the brand 'refresh' would be discussed at the EMB meeting on 1 February 2010
- the update on the draft report on the Prime Minister's Commission on the future of nursing and midwifery and the recommendations about advance practice and the regulation of healthcare support workers.

Ongoing cases (Gosport Memorial Hospital and Rachel Baker)

2 Directors noted:

- recent developments regarding the Gosport Memorial Hospital, the anticipated conclusion of the GMC case of Dr Jane Barton and the implications for the NMC's handling of complaints against a number of nurses. Dickon Weir-Hughes highlighted his forthcoming meeting with Norman Lamb, MP during the NT 'summit'
- the need to develop a wider corporate awareness of sensitive FtP cases - this may be as a result of their duration or subject matter - and the link with external communications
- the ongoing development of a media issues log (Sharon Atkinson is leading on this work) and its interface with the summary of sensitive FtP cases
- the update on the ongoing Baker murder trial - there would be no NMC comment in advance of the conclusion of the trial.

Basildon Foundation trust: verbal update

3 Directors noted:

- the receipt of information about their investigation into Basildon from the CQC, which had been requested at the end of November 2009
- that **Code A** would finalise the NMC's report on the Trust; the report would be shared with director colleagues for comment
- that Sharon would begin to prepare a draft statement and a schedule for the publication of the NMC's report
- Dickon would speak to Louise Boden at the trust about the NMC's recommendations in the report on Monday 8 February 2010 (when she had returned from leave).

Update on FtP phase two action plan

4 Directors noted:

- the information on the action plan presented by **Code A**

5 Directors agreed:

- that the FtP document needed to be owned by the senior management team; the plan needed greater detail about its impact on other directorates and on the wider corporate level
- the plan needed greater clarity about the objective of the plan and the timescales for implementation
- on the need to prioritise the activities within the plan
- that progress with the plan would be discussed on a weekly basis at formal update meetings involving Dickon and the FtP senior management team. The first meeting would take place in the week beginning 8 February 2010.

CHRE performance review third party feedback

6 Directors noted:

- the third party feedback on the NMC's performance which had been shared by CHRE. The NMC had been invited to comment on the feedback in advance of the March 2010 performance review meeting.

7 Directors agreed:

- that the material contained a number of points which the NMC needed to act upon or confirm that it had acted upon (for example, the lay-out of FtP hearing suites)
- that the NMC's response to the material should be developed on thematic lines; a line-by-line approach to a response was rejected
- that [Code A] would prepare a draft response for sign-off by directors at the meeting on 15 February 2010.

Approval of EMB draft agenda (1 February 2010)

8 Directors agreed:

- the agenda for the EMB meeting on 1 February 2010.

Verbal update on approach to handling consultation documents

9 Directors noted:

- that internal process for responding to consultation requests was being handled by [Code A]
- that directors would receive a formal update at the EMB meeting on 15 February 2010; this would include a summary of current consultation documents and seek agreement on responding to individual consultations.

AOB

9 Directors noted:

- progress with the legal services (relating to employment, property and regulatory advice) procurement process
- progress with procuring office space in Edinburgh
- the April 2010 'go live' date for the new NMC website - the migration of content, and the need for considerable staff input, was highlighted
- the recent staffing developments in the Equality and Diversity unit
- ongoing discussion about the NMC's accounting and auditing regime
- confirmation was still awaited from the Privy Council about the appointment of Dickon as the NMC's accounting officer; [Code A] to take this issue forward
- the impact of the recent bomb scare at 23 Portland Place and the need for the current advice on dealing with such incidents to be expressed as clearly as possible; [Code A] would discuss this matter with [Code A]