

**Text for letter to [Code A] prior to PPC**

I am writing to inform you that the NMC has received a letter of complaint in which you are named, and to explain:

- What the NMC has done with this complaint in the past; and
- What will happen next.

The complaint is as follows:

1. While involved in the care of Mr Carby in 1999, you failed to ensure that appropriate care was given to Mr Carby.

This complaint falls to be dealt with in accordance with the Nurses, Midwives and Health Visitors (Professional Conduct) Rules 1993 Approval Order 1993 (“the Professional Conduct Rules”).

The NMC did not inform you of the complaint against you at the time it was received because this was not required under the rules and procedures in place at that time.

On 24 September 2002, the NMC’s Preliminary Proceedings Committee (“PPC”) considered a number of other complaints from members of the public about other nurses at the GWMH. The PPC decided to adjourn consideration of the complaints it had considered pending completion of a police investigation into a number of deaths at the GWMH. Accordingly, the NMC also postponed consideration of Mrs Carby’s complaint.

The police investigation concluded in 2007 with a decision not to bring any criminal charges.

There then followed a coroner’s inquest into the deaths of ten patients at the GWMH, which concluded recently.

Now that those inquiries are complete, the NMC is in a position to continue its consideration of these matters.

All matters will be put before the PPC on [date]. Under Rule 8(3) of the Professional Conduct Rules, there are a range of options open to the PPC on that date, including:

- Declining to proceed with the matter;
- Requiring further investigations to be conducted;
- Adjourning consideration of the matter.

If the PPC considers that the allegations may lead to removal, it will issue a notice of proceedings and invite you to respond in writing to the notice. In this event the case will be listed to come back to the PPC for a second consideration in the light of any response you may make to the notice. However, it is open to you to make a preliminary written response to the allegations at this stage, and any letter you write will be made available to the PPC at its first consideration of the case. Any such response should reach me within [?] days of the date of this letter.

I enclose a bundle of documents that will be considered by the PPC on [date]

Enclosed with this letter is an information sheet which describes the procedures of the PPC and offers you some advice. Please read this document carefully.

You are reminded to keep the NMC informed of any change of address.

Any queries regarding this matter should be directed to **Code A** on **Code A**  
**Code A**