

**Lesley Humphrey - Quality Manager**

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**From:** Beverly Townend-OP Service Mgr  
**Sent:** 20 November 2000 11:03  
**To:** Lesley Humphrey - Quality Manager  
**Subject:** GWMH DESTRUCTION OF HOSPITAL NOTES

Lesley

Just to confirm from your recent memo. I have stopped all microfilming of hospital records here at Gosport War Memorial. This covers all notes over 3 years old which would be microfilmed in order to make more shelf space plus all deceased patients notes. We usually microfilm notes 2 years after the patient dies. Could you please let me know when we have the all clear to start again.

Thank you  
Beverly.