

Retention of Health Records 2/11/00
 Checked with Barbara Hall.

* Hosp. records may be destroyed after 8 years
 - current system is to micro film after
 3 years

* MH records (ENH/AMH) must be kept for
 20 years.

* Community health records kept for 8 years

* Central System for destruction (excep/en)
 so BH can keep an eye out.

* Xrays destroyed after 5 years.

* ?? Pharmacy - check with Jeff Wadding.

* Road registers etc - local decisions
 about retention / destruction.

Contacts re: Records.

Ray Pierce HQ & Hosp.

Bob Toward G WPH

Jeff Standbridge, St Christophers

Sue Poole (Corp Service Manager) PHT (EN)

An Gert, ENH/AMH.

6429

? Inpatient Minimum retention 8 yrs - generally
(NH record 20 years)

DN Record 8 years after death.

Hosp Record Com. - Micro film after
3 years.

Death registers - local decision.

Central System for destruction.

X Rays kept for 6 years → destroyed.

Pharmacy - local decision.

Rin Pearce HGP.

Ben T... G...
Jeff Stabinsky → St Christopher.

Sue Poole ODD Service Manager.

an gut ENH/AMH.

~~Info exchange 21/11/00~~ & Joerg