

Portsmouth HealthCare NHS Trust
MEMORANDUM

File Richards complaint

Portsmouth Health Care NHS Trust

Received

From
Lesley Humphrey

To 27 NOV 2000
See below

Ref
LH/YJM

General Manag...
cc
Tony Horne

24 November 2000

482 27/11 ✓

P/copy Jan Peach
Ann DALBY

STRICTLY CONFIDENTIAL

Police Case: Gladys Richards (deceased), Gosport War Memorial Hospital

I am writing to confirm the details of my e-mails of 15th and 23rd November, 2000. We have received a formal request from the police that we halt destruction or micro-filming of health records until otherwise instructed.

The request relates to all Community Hospitals and Elderly Medicine wards at Queen Alexandra and St. Mary's Hospitals - the main focus being, however, Gosport War Memorial Hospital. The associated records are:

- ◇ Patient health records
- ◇ X-rays
- ◇ Death registers
- ◇ Discharge books
- ◇ Pharmacy records
- ◇ Ward registers
- ◇ Controlled drug registers

I have e-mailed and written to Jeff Watling regarding pharmacy records, and will be speaking and writing to Sue Pook at Portsmouth Hospitals Trust's medical records regarding Elderly at Queen Alexandra and St. Mary's Hospitals.

Can you please ensure that local systems comply with this request.

The police have asked for confirmation of our actions in response to their request and we shall be advising them of this memorandum.

Code A

To: Bill Hooper
Fiona Cameron
Neil Stubbs