

Chair: Peter Bingham
Chief Executive: Gareth Cruddace

FOR INFO
SHOULD BE WITH YOU ABOUT 4 00 PM
CAN YOU LET ME KNOW WHEN IT HAS BEEN COLLECTED

To: Code A
From: Code A
Subject: COLLECTION
Pages: 2
Date: 23RD JANUARY 2003
Fax No: 01329 2349843

Facsimile Cover Sheet

tel: 023 8072 5400
fax: 023 8072 5457

Oakley Road
Southampton
SO16 4GX

Hampshire and Isle of Wight
Health Authority



Hampshire and Isle of Wight
Health Authority



Oakley Road
Southampton
SO16 4GX

Facsimile Cover Sheet

Tel: 023 8072 5400
Fax: 023 8072 5457

To: Code A Fax No: 02380 653543
From: Code A Date: 23RD JANUARY 2003
Subject: COLLECTION Pages: 1

CAN I PLEASE ARRANGE FOR A PARCEL TO BE COLLECTED FROM

Code A
FAREHAM AND GOSPORT PRIMARY CARE TRUST
UNIT 180
FAREHAM REACH
166 FAREHAM ROAD
GOSPORT
PO13 OFH
TELE 01329 233447

TO BE DELIVERED TO

Code A

MOBILE NUMBER Code A

Chair: Peter Bingham
Chief Executive: Gareth Cruddace

Copy to
A. Pickering
for info
& in GWMH
RLO

StHA. Do we have copies of the dossier
MH inquiry. On clarification I understood
inquiry Sept/October 2002.

s existence. Said would have to speak with
copies kept at the PCT.

with **Code A** was looking for these.
up to London, 1 went missing. This is the

box which contained the dossier with statements. She had been making enquiries at the
StHA without much success - Richard suggested she try me.

Said would make enquiries and get back to her.

FC and **Code A** involved in Board meeting. Left message on Danielle's answerphone
explaining this and would speak Thursday am and get back to her.

Thursday 23 January 2003

Spoke with Fiona - she does not have copies, didn't know whether Alan P had copy but he
would be back in the office at lunchtime and we would discuss with him then.

Mid-dayish - further call from Danielle enquiring whether I had found anything out. Explained
awaiting **Code A** arrival - had just seen him walking into the office and would speak
and call her back.

Discussed with FC and AP - Alan advised did not have copy but thought Lucy
Docherty(Chair) may have one. FC also suggested that Jane Parvin (HR Director) may also
have a copy. AP checked Lucy's office - nothing obvious but probably under lock and key.
FC contacted JP office (JP not back until 2pm) HR department would contact Jane on her
mobile.

AT called Danielle and advised as above - probably not able to get more info until 2pm.
Inquired further from Danielle as to problem. Advised **Code A** is Inquiry
Administrator working with **Code A** Require information today.

Code A contacted **Code A** - copy of dossier to be hand delivered by Wendy
shortly. Danielle advised and requested to arrange courier to collect from Fareham Reach.

Papers hand delivered by Wendy - AT called Danielle - advised what I had was "dossier"
comprising minutes of meetings, letters and memos - 18 pages, could not be considered to be
"statements" but was all we had. Danielle confirmed that this is what she had been asked
for.

Correspondence placed in envelope and addressed to **Code A**
Code A Collected by ANC Courier at 4pm. Signed for by J Westbrook.

Danielle advised at 5.55pm.

Code A
23.1.03

FILE NOTE

Wednesday 22 January 2003

Call from Danielle, Richard Samuel's office at the StHA. Do we have copies of the dossier with the nurses statements in respect of the GWMH inquiry. On clarification I understood she was requesting dossier which initiated the Inquiry Sept/October 2002.

Explained I had never seen it but was aware of its existence. Said would have to speak with Fiona Cameron to ascertain whether there were copies kept at the PCT.

Danielle explained that Sarah Seabrook, working with Ed Marsden was looking for these. Apparently 3 boxes of correspondence were sent up to London, 1 went missing. This is the box which contained the dossier with statements. She had been making enquiries at the StHA without much success - Richard suggested she try me.

Said would make enquiries and get back to her.

FC and **Code A** involved in Board meeting. Left message on Danielle's answerphone explaining this and would speak Thursday am and get back to her.

Thursday 23 January 2003

Spoke with Fiona - she does not have copies, didn't know whether Alan P had copy but he would be back in the office at lunchtime and we would discuss with him then.

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AT called Danielle and advised as above - probably not able to get more info until 2pm. Inquired further from Danielle as to problem. Advised **Code A** is Inquiry Administrator working with **Code A** Require information today.

Code A contacted **Code A** - copy of dossier to be hand delivered by Wendy shortly. Danielle advised and requested to arrange courier to collect from Fareham Reach.

Papers hand delivered by Wendy - AT called Danielle - advised what I had was "dossier" comprising minutes of meetings, letters and memos - 18 pages, could not be considered to be "statements" but was all we had. Danielle confirmed that this is what she had been asked for.

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Code A Collected by ANC Courier at 4pm. Signed for by J Westbrook.

Danielle advised at 5.55pm.

Code A
 23.1.03

Fareham and Gosport **NHS**
Primary Care Trust

Unit 180, Fareham Reach
166 Fareham Road
Gosport
PO13 0FH

Tel: 01329 233447
Fax: 01329 234984

23rd January 2003

I confirm receipt of one envelope addressed to **Code A**
Code A received from Fareham and Gosport Primary Care Trust, Unit
180, Fareham Reach, 166 Fareham Road, Gosport PO13 0FH

Code A

Signed

Code A

Print Name

23/01/03 16-00

Date and Time