

F&G PCT Complaints Tracking Form

Name of Complainant **Code A** Area/Ward **SWMH. DAEDAW**
 Address **Re MIDDLETON** Contact Name:

Telephone Number **Code A** Telephone Number

Complaint Ref Date Received

Date	Action/contact	B/F	Initials
13/6	Letter requesting mtg to discuss med. recs. Called Code A - does not work, generally available. Mtg at her home preferred. letter of ack. JP contacted re dated. DJ sec. contacted re dated. a/h 17-21 June.	14/6.	
2/6	Mtg planned 28/6	28/6	
3/7	Note of mtg.		
5/7	letter from NMC rec'd asking for PCT comments. F.C. instigate investigation - phase Code A re complaint	17/7	
18/7	Letter letter to Code A for F.C.	3/8	
16/8	Letter to Code A - holding		
3/10	letter to AP for sig letters to NMC to FC for sig. (with A.P. for sig) letter sent		

