

File: Gen 12

PORTSMOUTH AND SOUTH EAST HAMPSHIRE HEALTH AUTHORITY

PCG Leads meeting to be held on Friday 10 November 2000 at 1.45 in the F1 meeting room.

AGENDA

1. **Apologies for Absence**

2. **Minutes of the previous meeting**

To agree the minutes of the meeting held on 13 October 2000

Attached

3. **Matters arising**

4. **Minutes of Commissioning Group meetings**

To note the minutes of Commissioning Group meetings

Attached

5. **Current commissioning arrangements**

To discuss current and future commissioning arrangements , in particular the SLA and performance monitoring arrangements with PHT

6. **Links to education**

To share current arrangements and agree a way forward

** See reply to Jan Elliott - want paper for info. PHT paper to follow from report.*

7. **PCG/T Update**

- Fareham and Gosport
- Portsea island
- East Hampshire
- IOW

LK Roads / Make Seas, workshop to 1st Nov, cannot situate. NS to build on data. SC to provide

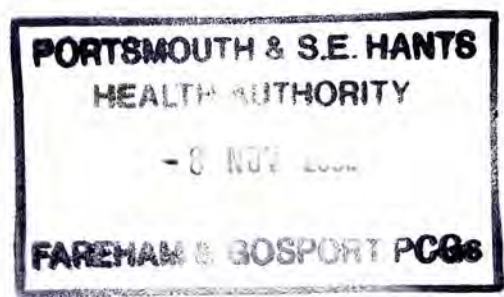
8. **Any other Business**

9. **Date of next meeting**

8 December 2000 at 1.45pm ✓

** Lists of interested GPs - various things to have jobs - then to PHT. Demos by £75 incision 150 with/without*

PCTs Julie Hawkins / David Baker finding fee for provider services physio etc.



Grant re cancer network.

PORTSMOUTH & SOUTH EAST HAMPSHIRE HEALTH AUTHORITY

Notes of the PCG Leads meeting held on 13 October 2000

Present:	Dr C Lewis Mr J Kirtley Dr J Barton	Mrs S Clark Dr G Sommerville
In attendance for item 5	Mrs D Evans	
Apologies for absence	Dr J Hughes David Crawley	Dr M Johns

No.	Discussion	Action
1.	<p>Minutes of the previous meeting</p> <p>The minutes of the meeting held on 8 September 2000 were agreed.</p>	
2.	<p>Matters arising</p> <p>SE Hants Early Years Steering Group - SR to write to Martin Dennison to confirm representation arrangements</p> <p>New consultant appointments – SR to draft a letter to PHT suggesting that the process for seeking purchaser approval of new consultant appointments needs to be agreed. New appointments should be seen in the context of the Trust’s manpower plan, additional resources requirements should form part of the SFF process and not be sought in year.</p> <p>Macmillan dietician – it was understood that PCGs were being asked to underwrite recurring funding for a post which would receive initial funding for two years. SR to seek additional information from Joan Monroe.</p> <p>Maternity service review – SR reported that it had been agreed that Pat Shirley would represent all PCGs in the internally led review.</p> <p>PCG specific commissioning decisions – Commissioning Group to act as forum for liaison on these in the future.</p>	<p>SR</p> <p>SR</p> <p>SR</p>
3.	<p>CAMHS/ADHD local service</p> <p>Item to be carried forward to the next agenda.</p>	
4.	<p>Medical manpower planning</p> <p>EJ and SC had met with John Bevan. It was noted that the PFI is not based upon a service by service manpower plan. SC to discuss the possibility of offering support to PHT to acquire the expertise to be able to prepare a detailed manpower plan.</p>	SC

It was agreed that this issue must be part of a wider debate about manpower planning and not an isolated debate about a workload expansion plans.

5. **Cancer Network**

Mrs Evans gave a presentation on the local implications of the developing South Coast Cancer Network (slides attached).

Attached

She noted that achievement against draft national cancer standards would be peer reviewed in February 2001, this would include primary care. A baseline data gathering exercise would precede this exercise. Practices would be expected to participate in this data collection exercise.

She reported that Cancer Networks would provide all cancer services and also be responsible for needs assessment and service planning. It was anticipated that Cancer Networks would receive funding directly and employ a small executive team to undertake the work of the network Board and Executive. The Network would complete a separate service development plan which would be outside local SFFs. It was acknowledged that this would cut across current financial and accountability arrangements and how this would be resolved was not clear nationally.

Mrs Evans suggested PCGs consider the Cancer Plan, which was published in September, and refer to HSC 021 guidance, which was issued in June.

All

Mrs Evans suggested that local PCGs consider proposing GP representation for the Regional Steering Group developing the concept of the network as well as representation on the local Cancer Network. She suggested that all PCGs should be represented on the local Cancer Implementation Team. Those present understood that Nick Hicks had been asked to lead this.

All

Mrs Evans was thanked for her presentation and advice.

6. **Initial PCT Service configuration**

Confirmed that this was to be finalised at a meeting on 18th October.

SC/SR

7. **Palliative Care**

It was agreed that a meeting would be arranged in the new year

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|---|----------|
| with Dr Jones to discuss future possible models of Palliative Care services. SC to arrange. | SC |
| 8. Nurse Consultant in Elderly Medicine | |
| Fareham had supported this in principle and Gosport on the basis that it would be cost neutral. Portsea Island had offered support in principle but was unclear how this proposal fitted with the wider nursing strategy. | |
| 9. LMC Tripartite meetings | |
| It was noted that Chief Executives would be invited to future meetings. | SC/JK/SR |
| 10. Request for representation on HealthCall | |
| The letter from HealthCall was discussed and it was not felt to be necessary for PCGs to be represented. CL to respond. | CL |
| 11. Dermatology Waiting List initiative | |
| CL offered to draft a letter inviting expressions of interest in undertaking cases from the dermatology waiting list to all GPs. He would agree the letter with MJ before sending it out to all GPs. | CL |
| 12. Date of next meeting | |
| 10 November at 1.45. | All |
| SC's apologies for absence were noted | |

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7/11

Portsmouth and South East Hampshire **NHS**

Health Authority

Primary Care Groups in Portsmouth

Finchdean House, Milton Road
Portsmouth, PO3 6DP

District Commissioning Group

Notes of the Meeting held: 24 October 2000

Present:	Ann Bullen	Pat Rimmer
	Bob Weeks	Tracy Green
	Mike Johns	Katie Hovenden
	Sue Robson	

No	Discussion	Action
1.	Apologies for Absence Received from Nick Hicks, Paul Edmondson-Jones, Linda Fuller, Sharon Palser and Jane Pike.	
2.	Notes of the Previous Meeting The notes of the meeting held 26 September 2000 were agreed.	
3.	Matters Arising There were no matters arising.	
4.	Service and OAT Issues	
4.1	Fertility Treatment Review Each PCG to notify Dr Jorge of their representative. Mike Johns from East Hampshire, Pat Rimmer from Fareham and Gosport, Portsea Island to decide.	PR/SR/TG
4.2	Dermatology waiting list management Mike Johns outlined the proposal. Pat Rimmer to check within Fareham and Gosport and to confirm agreement with Mike asap. Tracy Green noted Portsea Island's agreement would be dependent on the setting up of the GP minor ops agreement to undertake category C work. It was noted Charles Lewis and Mike Johns were pursuing the dermatology negotiations. Pat Rimmer also questioned how referrals could be increasing if the contract was underperforming.	PR/MJ PR

4.3 Development of local plastics services at PHT

It was agreed this was not a priority. Pat Rimmer to inform DSCA and Salisbury but state that consideration would be given to a sub contract through Salisbury for a service from Haslar subject to criteria and quality standards being met.

PR

4.4 Hyperbaric Oxygen Therapy Policy

Noted the latest review and that both East Hants and Portsea Island had made exceptions in recent months to the criteria. Agreed to review criteria once latest study completed.

4.5 Management of Tertiary Referrals at PHT

Bob Weeks noted that PHT were still requesting funding to undertake this role. Sue Robson noted that the cardiology group was requesting project time for the management of the NSF, which could also be used, for tertiary referral management.

4.6 PHT/SERO Links

Pat Rimmer to speak to Brian Courtney and invite him to attend future meetings of the group.

PR

4.7 Developing Specialist Rehabilitation Medicine

Noted the paper. Noted the need to clarify the role of the new rehabilitation consultants in the assessment of continuing care cases.

4.8 Acute Services Scenario Planning Workshop

Agreed to carry forward to next agenda.

TG

4.9 AMH ECRs

Pat Rimmer to set up the definitions of who picks up which ECRs for AMH services and share with the other PCGs and PHCT.

PR

4.10 28 Days TTO

Noted that the latest proposals were for discharges only. Katie noted that PHT were recalculating the implications based on activity rather than expenditure. Issue remained for Haslar which remained at 2 weeks.

Once new figures received PCGs will be asked to reconsider – unlikely to happen until next financial year. This meant there would be an issue over Christmas and a non-recurring settlement may be agreed to ensure longer prescribing over this period.

4.11 Cancer Network Proposal

	Sue Robson outlined feedback from Dorothy Evans presentation to PCG leads. A SERO working group was currently identifying models as to how the proposed arrangements would work including addressing commissioning, financial and probity issues.	
5.	SAFF	
5.1	SLA Progress 2000/01	
	Bob Weeks reported six remained unsigned by the provider, although signed by the Health Authority. Sue Robson to circulate latest schedule.	SR
5.2	Escalation Policy for SLA difficulties	
	Tracy Green agreed to draft and circulate.	TG
5.3	2001/02 SLA Negotiation arrangements	
	BW agreed to ask the SAFF sub group to develop a negotiation brief for SLA leads. Proposed that the SLA leads group to be reconvened and meet in January, February and March. It was agreed to discuss this at the meeting arranged following the next senior managers meeting.	BW SR/TG/PR/BW
5.4	Allocation of resources for Morbid Obesity	
	It was noted that the Whole System Group had agreed to the recurrent funding of the expansion of this agreement.	
5.5	Rowans – SAFF 2001/02	
	Tracy Green to reply setting out the annual process and requesting a business case.	TG
6.	NICE/NSF	
6.1	Guide to implementation	
	Any comments to Sue Robson by Friday.	ALL
6.2	Principles for allocating £750k	
	Pat Rimmer preference to use for hitting early milestones. Sue Robson preference to use for non-recurring, one off costs for urgent issues that can not wait until the SAFF process. Katie Hovenden noted cost of taxanes guidance estimated at £300,000.	
	Sue Robson to write to Max Millett (AMH NSF), John Hughes/Sue Damarell-Kewell (CHD NSF) and Nick and Paul (NICE guidance) requesting any proposals for consideration at a subsequent meeting of the group.	SR
6.3	Proposal for development of Cardiac Rehab Services in	

response to CHD NSF

On hold pending outcome of 6.2

7. Report back from Projects/Groups

7.1 Whole Systems Group

Discussed Hampshire Ambulance Bids. Pat Rimmer to ask Julie Hawkins as a member of the operational group to agree with Hampshire Ambulance how £60,000 would be utilised this year for winter planning and intermediate care. PR

Pat Rimmer to also discuss North and Mid Hampshire Health Authority funding issue with John Henly. PR

7.2 Waiting List Task Force

Pat Rimmer to ask Sharon Palser how she intends to feedback issues and progress to PCGs. PR

7.3 OATs Co-ordinating Group

It was agreed to disband this group with the role of the group being picked up in other fora.

7.4 D&TC

Katie Hovenden to circulate latest notes. KH

8. Any Other Business

Continuing Care to be put on next agenda. TG

Bob Weeks circulated PHT list of outstanding CVOs to the group. Comments to Bob or Andrew Swinney. ALL

11. Date of Next Meeting

Next Meeting to be held Tuesday 7 November 2000 from 12 – 2pm in the small meeting room – lunch to be provided. Apologies from Ann Bullen. ALL

Circulation: All present and apologies
Executive Team

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