

File: Gen 11

## PORTSMOUTH AND SOUTH EAST HAMPSHIRE HEALTH AUTHORITY

## CORPORATE EXECUTIVE BOARD

Notes of the Meeting held on 26<sup>th</sup> January 2000 at 12.30 p.m. in the Large Conference Room, Finchdean House

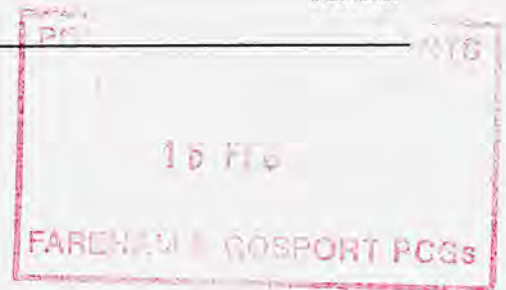
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**Present:** Ms P Humphris Ms T Green for Mrs S Clark  
 Mr J Henly Mrs S Robson  
 Mr D Pugsley Mr J Kirtley  
 Dr E Jorge Dr G Sommerville  
 Mr M Wagstaff for Mr B Ward Dr J Hughes  
 Dr C Lewis

**In attendance:** Mr S Carr

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No	Discussion	Action
1	<b>Apologies for Absence</b>  Dr J Barton, Mr B Ward, Mrs S Clark	
2	<b>Minutes from the meeting held on 24 November 1999</b>  These were received and agreed as a correct record.	
3	<b>Matters Arising</b>  There were no matters arising.	
4	<b>Additions to 1999/2000 Allocations</b>  David Pugsley noted receipt of the additional non-recurrent allocation of £966k. Katie Hovenden has advised on the apportionment of this between PCG's. David has asked PCG's to review all year-end forecasts , and feed back to him by 31/1/00.	
5	<b>Service and Financial Framework</b>  David Pugsley gave a brief progress report regarding the current position of the Service and Financial Framework. The Health Authority's Revenue Cash Limits for 2000/01 and the Exposition Book have now been received. The overall position for the Health Authority looks unpromising. First cut SAFF due on 28 <sup>th</sup> January 2000.  The position regarding Modernisation Funds remains unclear although current indications would suggest that a significant proportion of the modernisation fund for 2000/01 has been distributed within individual health authority allocations.	



## 6. 2000/01 Business and Performance Cycle

John Henly circulated a draft copy of the Health Authority Performance and Business Plan for 2000/01 (attached to minutes). It was envisaged that this plan would set out the implications for the work of the Authority for the coming year and would form the basis of the Health Authority's Accountability Agreements with Primary Care Groups. The plan includes information from the National Priorities Guidance and the HImP, as well as specific Health Authority responsibilities, key elements of national policy and local priorities.

It was noted that the document did not reflect the leadership responsibilities of Primary Care Groups around the key tasks. However, it was agreed that the Primary Care Groups would demonstrate their leadership responsibilities through their Accountability Agreements with the Health Authority as well as in their individual business plans

It was proposed to circulate the draft plan in order to obtain feedback from directorates and PCGs during March/April and present the finalised plan to the Health Authority in June.

It was agreed that members of the Board would feedback to John or Sharon on the appropriateness of the different programme areas, lead people and wording of tasks within two weeks. ALL

## 7. Isle of Wight Merger

Penny Humphris reported that work was progressing on the possible merger between a mainland health authority and the Isle of Wight HA. Clare Moriarty has now been appointed to project manage the merger on behalf of Region for two days per week.

A local event, to work through the implications for the local health economy and to plan programmes of work, has now been arranged for 10 February 2000. In addition to this, the Regional Office will be visiting the Island during the first week of February to assess the readiness of the Island primary care group for Trust status.

The Regional Office has agreed a set of criteria for a preferred partner for discussion with stakeholders on the Island, with a view to a decision being reached during February. The merger would be implemented by the dissolution of both authorities on 31 March 2001 and the formation of a new health authority covering both the Island and the mainland, on 1 April 2001. It is anticipated that the Primary Care Trust for the Island would be established at the same time.

## 8. Primary Care Groups: Taking the Next Steps

It was reported that East Hampshire Primary Care Group (PCG) was preparing an application for Trust status from April 2001. John Hughes informed the group that the PCG's OD group were currently driving the process but had

agreed that a PCT Development Group, consisting of representatives from all the key stakeholder organisations, should be established to oversee the development process and implementation of the primary care group's transition to Trust status.

It was agreed that discussions with stakeholders regarding the move to Trust status would need to incorporate the implications of the scenario planning exercise as this was an integral part of the plans for the local health economy.

### **Boundary Review**

John Hughes reported that talks were currently taking place between the practices in the Cosham "cluster" regarding the proposals to review the boundary between East Hampshire PCG and Portsea Island PCG.

It was agreed that an independent review would be required in order to provide an objective analysis of the boundary position. The review would need to be timed carefully and conducted by an independent individual or organisation appointed through a tendering process. It was agreed to delay the tendering process in order to give Charles Lewis and John Hughes the opportunity to hold informal discussions with the practices involved in order to reach an agreement on the boundary issue. Penny offered to contribute to these talks if this was felt to be appropriate and helpful.

JH / CL /  
PH

### **9. Disability Discrimination Act**

The paper highlighting the work being undertaken by the Health Authority was received and the Board noted the good work that was being carried out on this issue.

### **10. Devolution of Commissioning**

Sue Robson introduced the paper on the devolution of commissioning (attached to minutes).

The Board discussed whether the proposal for PCGs to take responsibility for commissioning from 1 April 2000, or as close to as reasonably possible, was deliverable – both operationally and strategically.

It was agreed that a number of issues would need to be taken into consideration before any changes to the existing system were implemented. These included:

- Human resource issues – manpower planning and changes
- Joint working arrangements between PCGs
- Co-ordinated commissioning between PCGs (to address needs of all PCGs)
- Economies of scale
- Co-ordination of "risk" sharing
- Ensuring mechanisms in place for effective delivery
- Performance monitoring mechanisms

It was agreed that:

- These issues should be taken forward for discussion at the next PCG leads meeting on 11 February 2000.

PCG  
Leads

Any comments on paper to be passed back to Sue Robson before next meeting of the Board on 1 March 2000

ALL

#### 11. **Emergency/Winter Pressures**

Mark Wagstaff introduced the paper summarising the Situation Report information for the Winter and Millennium period. He drew attention to the following points:

- above average incidence of emergency admissions (consistent pressure)
- peaks occurred in primary care before Christmas, Boxing Day and New Year's Day (reflected in A & E figures)
- medical outliers – record numbers in PHT and Haslar (at one stage 130)
- the need to manage emergency care rather than “winter pressures”
- the need to address the predictability of these trends for the future

Mark advised the Board that he was in the process of updating the information, validating and re-arranging it in a better format. Once this process was complete he would re-circulate the information to the members of the Board.

MW

The Board was asked to let Mark have any comments on the paper as soon as possible.

ALL

#### 12. **Future health services for the residents of Gosport and south Fareham**

Penny reported that the consultation document had been launched and had generally been well received. Both Gosport and Fareham Borough Councils had voted unanimously to accept the proposals put forward in the document. A series of public meetings arranged by the Community Health Council was commencing the week beginning 9<sup>th</sup> February 2000.

#### 13. **Any other urgent business**

##### **Tackling Teenage Pregnancy**

Elizabeth informed the Board that the Heath Authority was required to prepare a local profile on teenage pregnancy, showing areas of greatest need, before developing a comprehensive strategy by April 2001. Sarah Wild and Rachel Lennon were leading on this work and were currently preparing an outline bid for funds to support this work.

#### 14. **Date of Next Meeting**

**Wednesday 1<sup>st</sup> March 2000 at 12.30 p.m.** in the Large Conference Room, Finchdean House.

**Circulation List:**

Ms P Humphris (Chair)

Dr J A Barton

Mr S Carr

Mrs S Clark

Mr J Henly

Dr J Hughes

Dr E Jorge

Mr J Kirtley

Dr C Lewis

Mr D Pugsley

Mrs S Robson

Dr G Sommerville

Mr B Ward

Library