

PORTSMOUTH AND SOUTH EAST HAMPSHIRE HEALTH AUTHORITY

Gosport Preparatory Primary Care Group

Notes of the Meeting held Thursday 3 September 1998

| | | | | |
|-----------------|----------------|-----|---------------|----|
| Present: | Jane Barton | JB | Evelyn Beale | EB |
| | Bob Pennells | BP | John Grocock | JG |
| | Wendy Harrison | WH | David Young | DY |
| | John Bassett | JBa | Hazel Bagshaw | HB |
| | Bob Button | BB | Liz Ross | LR |
| | Peter Lacey | PL | John Kirtley | JK |
| | David Evans | DE | Hugh Janes | HJ |
| | Brendan Coonan | BC | Alex Clark | AC |

| No | Discussion | Action |
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1 **Apologies for Absence**
Jonathon Hilderbrand

2 **Notes of the meeting held on Thursday 6 August 1998**
These were agreed.

3 **Gosport Primary Care Groups**

3.1 Configuration: Bob Button

BB outlined some of the issues and options relating to setting up a PCG, together with the available options that should ensure adequate and appropriate GP representation at all levels. Given Gosport's relatively small size, in terms of populations and number of practices, BB suggested that option of constituencies may be less appropriate and therefore recommended a straightforward election.

BB also explained that the role of the chair was likely to involve more time than the board members, although there may be some potential conflict with red Book regulations if this time exceeded 2 days a week. Given that these posts are for a three year period, the option of full-time GPs becoming part-time was not particularly attractive, as this may adversely affect their pension.

JK outlined the approach adopted in Fareham, explaining that the existing Chair and Vice Chair had been put forward and that the GP Group were to run an election process for the remaining 5 places. However JK stressed the need for the Gosport GPs to be happy with whichever process they adopted.

It was agreed that the LMC carry out the election process for the GP PCG board members and in doing so, also seek clarification as to whether the GPs want the right to nominate a chairman, the right to be in the majority on the board (ie 7 GPs) and the voting mechanism to be used. This would enable the shadow board to be in place by 31 October, in accordance with the national guidance. Should more than 7 GPs be nominated, it was agreed that the Gosport GP Steering Group would look at the nominees and take the final decision.

BB

The issue of time commitments and remuneration was then raised and JK explained that this was subject to national guidance and would be announced as soon as it became available. Should GPs be unsatisfied with the package negotiated on their behalf by the GMC, they would have the option of resigning their positions on the PCG board.

3.2 Clinical Governance

BB explained that one GP should be selected to lead this area on behalf of the group and that this GP did not necessarily need to come from within the PCG. JB stated that Jim Warner was leading on behalf of the Fareham PCG and had expressed interest in doing the same for Gosport. BB outlined some of the advantages this may have and suggested that Jim would have many of the skills required to undertake this role. The general view amongst those present was that no other partners had expressed an interest and therefore perhaps Jim could be approached in order to outline his views on this area at a later meeting. (Jim has agreed to lead a discussion on this area at the forthcoming afternoon session on 7 October).

HJ

4

Other PCG issues

4.1 GP beds: Update

AC updated the group on the criteria for admission into the GP beds and explained that it had since been further tightened. It was agreed that AC write to all practices to ask whether they wished to be part of a pilot project and the issue be addressed at the next Gosport Medical Committee, at which Bob Button also agreed to attend.

BP

4.2 Physiotherapy: Update

HJ reported that the information requested from Wendy Mills had been promised for the next meeting, however those practices with the highest referral rates would continue to experience longer waiting times.

HJ

4.3 Update on links with Social Services

HJ reported that Colin Hardy had agreed to attend the next meeting and outline potential issues and areas of collaboration that may be addressed by the PCG.

4.4 Prescribing update

HB updated the group on work that was underway and offered further help to those practices requiring it. HB is happy to be contacted on the following number: 01705 523891. HB also explained that data would be anonymous until she had obtained agreement from all practices that practice-specific data could be shared.

5 AOB

BP explained that some concern had been expressed at a recent Practice Managers' meeting that they were not represented on this group. It was agreed that they be approached to nominate a representative and that this person would then attend future meetings of this steering group.

HJ

JB suggested that an away day may prove beneficial in addressing a number of issues and HJ outlined the structure of Fareham's event, explaining that the feedback was very positive. It was therefore agreed that an afternoon event be organised for Wednesday 7 October. HJ agreed to book the venue, arrange a programme for the day and apply for PGEA. It was also agreed that a locum fee be payable and HJ agreed to arrange the necessary payment forms.

LR updated the group on the consultation process that was underway with nurses, explaining that a number of workshops had been set up and some funding for the back-filling of posts was available.

6 Date of next meeting

Thursday 1 October at 12.30 in the Seminar Room, Gosport War Memorial.

Post meeting note:

A locum fee of £102 for the afternoon event to be held on 7 October 1998.

PORTSMOUTH AND SOUTH EAST HAMPSHIRE HEALTH AUTHORITY**Gosport Locality GP Steering Group**

To be held on Thursday 6 August at 12.30 in the **Seminar Room** at Gosport War Memorial.

AGENDA

- 1 Apologies for Absence**
- 2 Notes of the meeting held on Wednesday 1 July 1998**
- 3 Matters arising**
 - 3.1 GP beds: Feedback from the recent meeting of the Gosport Medical Committee
 - 3.2 PCG Board membership: Feedback from the recent meeting of the Gosport Medical Committee
 - 3.3 Arrangements for meeting with Haslar
- 4 Physiotherapy: Wendy Mills to attend and discuss the local service and practice-based waiting list pilot**
- 5 GMS developments: Bids for 1999/00**
- 6 Primary Care Groups (PCGs)**
 - 6.1 Update on PCG Development
 - 6.2 Update on links with Social Services
 - 6.3 Report back from HCHS Budget Sub-Group
 - 6.4 Prescribing update
- 7 AOB**
- 8 Date of next meeting**

Please see attached list.

Refreshments will be provided and attendance reimbursed at £60 per GP (1 per practice).