

**East Hants PCT
Fareham and Gosport PCT
Portsmouth City PCT
Portsmouth Hospitals NHS Trust
Royal Hospital, Haslar
Portsmouth & SE Hampshire LM Committee
Hampshire Partnership NHS Trust**

Guidelines and Medicines Management Subcommittee

**Elderly Services Seminar Room QAH. 12.30 to 2.00pm Monday 2nd June 2004.
Lunch will be available**

AGENDA

4.04.1 Apologies for absence

4.04.2 Notes of meeting 21st June 2004 (attached)

4.04.3 Matters arising

2.03.4 Guidelines for the Management of Acute Confusion and Aggression for use in the Department of Elderly Medicine – progress?

3.04.4 j Atypical Antipsychotics – see attached as agreed

4.04.4 New Guidelines for approval (all attached)

- a. Intravenous Vancomycin
- b. Dobutamine
- c. Dopamine
- d. Adverse Drug Reaction Reporting

4.04.5 Any other business

4.04.6 Dates for next meetings

27th September, 29th November

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**Notes of Guidelines and Medicines Management Subcommittee Monday 21st
June 2004.**

3.04.1 Present

Code A
Reid, Code A Dr I

Apologies for absence

Dr N Lewkowicz, Code A

3.04.2 Notes of meeting 15th March 2004

Accepted as a correct record

3.04.3 Matters arising

2.03.4 Guidelines for the Management of Acute Confusion and Aggression for use in the Department of Elderly Medicine – progress?

Still not resolved. A meeting had recently taken place with Dr A Dowd. She is still unhappy about moving acutely confused or aggressive patients from community hospitals prior to sedation. Revised wording has now been produced and will be subject to review by Dr Dowd. New version to be returned to Dr Reid for approval within PCTs. JJW to take revised wording to PHT.

3.04.4 New Guidelines for approval

a. Guideline for Medical/Pharmaceutical Representatives

Approved but to be generalised prior to being placed on intranet and extranet sites. KH to ensure that she is happy with the revised version from a PCT point of view.

b. Once Daily Gentamicin Administration in Adults

Approved

c. Prevention of Sepsis in Asplenic and Hyposplenic Adult Patients

Approved

d. New Drug Names

Approved but questions raised concerning education of nursing staff. Agreed to laminate and attach to drug trolleys

- e. Initial Treatment of Fever/Sepsis in neutropenic patients – adults

Approved

- f. Omeprazole Intravenous (IV) Infusion for Bleeding Ulcers

Agreed to review against June Drug and Therapeutics Bulletin to ensure no conflict. Change title to peptic not gastric ulcers. Delete rabeprazole, which is now non-formulary. Revised version to come to Dr Reid for approval prior to going on intranet website.

- g. Pneumonia, community acquired

Approved subject to inclusion of note on renal function for cefuroxime (see wording on Cellulitis Guideline)

- h. Treatment of cellulitis

Approved but to be slightly re-formatted to reverse “severe” and “non severe” in line with pneumonia guidelines. In general have less severe/first line before severe/second line.

- i. Drugs with Food and Drinks

Approved but title to be changed to “Timing of medicines administration in relation to food and drink.”

- j. Atypical antipsychotics – Hampshire Partnership NHS Trust

Approved but PD agreed to produce a front sheet. JJW to circulate complete version of Hampshire Partnership Guideline with notes of meeting or by post.

3.04.5 Priorities for next six months

- a. Insulin storage, expiry and administration on wards
- b. Guidelines for treatment of Paget’s Disease
- c. Constipation in primary and secondary care. Potential to involve Rose Butcher and Lyn Wedlake. Helen to lead
- d. Drugs administration and swallowing difficulties (nearly complete)
- e. Treatment of heart failure – Mel Stevens to lead taking account of latest NICE guidance.
- f. PE and DVT prophylaxis in surgical patients – draft e-mail out with notes. Cross check with Mel Stevens, Karen Dutton and cross check with Haematologists (Catrin Watkinson)
- g. Alcohol withdrawal – PD to lead
- h. Hospital acquired pneumonia
- i. Prescription writing – update based on Michelle Small’s document
- j. Guidelines on antimicrobials and antibiotics in general
- k. Monitored dosage systems

3.04.6 Any other business

- a. East Hampshire, Fareham and Gosport and Portsmouth Primary Care Trusts

Nurse Prescribing Policy and associated protocols (tabled).

Noted for information

b. Potassium Chloride Policy

Noted PCT representatives to take version with reformatted headers to clinical governance sub-committees for approval

c. Improving Medication Safety

Document from Dept of Health noted

3.04.7 Dates for next meetings

2nd August, 27th September, 29th November