

~~CEX 34 please~~East Hampshire **NHS**Primary Care Trust  
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PO7 7GPDirect Dial: 023 9224 8806  
Fax: 023 9224 8810**Sue Damarell-Kewell**  
**Head of Service Quality**

29 January 2004

Fiona Cameron  
Fareham & Gosport Primary Care Trust  
Unit 180, Fareham Reach  
166 Fareham Road  
Gosport  
PO13 0FH

Dear Fiona

**Re: The Continuation of Shared Posts for Clinical Effectiveness and Complaints**

Further to our meeting in December, I am writing formally to withdraw from the following contracts:

- Shared support for the Clinical Effectiveness Team. The current recharge for this is £5,977
- Complaints Service for Independent Contractors

We agreed that this was an appropriate point at which to cease to share the above services because of staff changes within our PCT and National changes such as the new complaints procedures that we are awaiting in due course.

East Hampshire Primary Care Trust is very grateful for all the hard work and support both Justina and Ann Turner have provided for our PCT in moving both our Clinical Effectiveness Agenda and our Complaints work forward. Please convey our thanks to them.

My proposal would be that the contracts would cease on 31 March 2004, although we have not given you a clear three months notice, I hope that will be acceptable to you. If you are in agreement, I will ask Elaine Williams, Complaints & Litigation Manager, and our new Clinical Effectiveness Manager, when in post, to liaise directly with Ann Turner and with Justina Jeffs to agree the practicalities of handover.

Once again, thanks for all your help on this matter.

Kind regards

Yours sincerely

**Code A****Sue Damarell-Kewell**  
**Head of Service Quality**