

**MINUTES OF THE FAREHAM & GOSPORT DIVISIONAL REVIEW HELD ON
THURSDAY 16th AUGUST, 2001**

PRESENT

Martin Gould
Fiona Cameron
Jane Parvin
Wendy Greenish - EHPCT

Ian Piper
Sharon Osterfield
Eileen Thomas

APOLOGIES

Ian Reid
Andy Wood
Ann Dalby

1. **Key Issues** Action
- 1.1.1 **Podiatry**
The PCTs have agreed in principle to the reprofiling paper written by Mike Townson and David Clements. Fiona reported that a working group has been set up to manage the change in working practice. It is expected that the new method of working will start on October 1st. However, Fiona also reported that there will be additional cost pressures resulting from the change in working styles.
- 1.1.2 **Community Hospitals**
- *Overseas Nursing* - The Filipino nurses have completed their competencies and their registration forms have been sent to the UKCC.
 - *Complaints at GWMH* - Staff morale remains low and ongoing support is being given.
 - *Better Food in Hospital* - Staff have attended a recent seminar in London, positive feedback was given and good progress is being made. Another seminar is scheduled for 20th September.
- 1.1.3 **Child & Family Therapy Accommodation**
Lack of space continues to be a problem in Fareham & Gosport.
- 1.1.4 **PCT Development**
Public consultation commenced on 5th July. Two public meetings are to be held in early September, in addition, 4 meetings (2 in Gosport & 2 in Fareham) are to be held to allow staff to question the proposal.
- 1.1.5 **Activity**
Fiona reported on the significant issues surrounding the recording of activity across many of the services. Sharon agreed to link with the Service Managers and Information Services in an attempt to resolve the issue. **SO**
- 1.1.6 **District Nursing & Health Visiting**
There are numerous changes surrounding some of the GP practices based in Fareham & Gosport. These will have an impact on workloads and a staffing review maybe necessary.

1.2 **Trust Wide Services**

1.2.1 **Haslar**

The integration of the physiotherapy and OT staff from Haslar has been successful. However, there are still concerns surrounding a number of significant cost pressures resulting from OPD clinics commissioned directly from PHCT by Haslar that now form part of the PHT SLA. Funding for these has been reduced. Work required to identify the activity, establishments and funding has been undertaken and is close to completion. Also concerns have been expressed by Dr. Lord that closure of the medical take at Haslar may result in increased OPD referrals to GWMH, increased Day Hospital referrals and increased admissions out of hours to peripheral beds.

1.2.2 **Elderly Mental Health**

- Staffing levels continue to remain at crisis point.
- The investigations resulting from allegations made by a staff member are almost complete.

2. **Clinical Governance/Audit Action Plans**

Complaints - see report

3. **Risk Assessments**

- Falls - continue to remain high on Collingwood and Sultan. Discussion centred around the effectiveness of the Falls Working Group. It was agreed that Fiona would advise the group to link with Eileen regarding the commissioning of a 'falls' video.
- Podiatry - Patient collapsed with an angina attack which has led to a review of the induction of juniors and CPR training.

FC/ET

4. **Clinical Effectiveness**

- ***Community Hospitals Service Lead Group*** - This group is being re-defined as the Nursing Reference Group - Community Hospitals. The membership is being reviewed and the group will provide district wide support for nursing developments in Community Hospitals.
- ***Training and development for nursing staff*** - The three main projects are progressing well with ongoing work to develop evidence base for training and competency maintenance.
- ***AED*** - Training and updates continue.
- ***District Nursing*** - A joint workshop with Social Services Care Managers is underway to look at specific topics such as palliative care and to promote closer working relationships.
- ***Physiotherapy*** - Participated in the "Sort out Stroke" Clinical Governance Review. The key actions and work will inform the NSF steering group for stroke.

5. **Human Resources**

Sickness rates are inline with the rest of the Trust. Discussion centred around leave for staff training programs. A suggestion was made to limit staff training during the winter months and in particular January.

6. **Finance Report**

The division reported an overspend of £89,500. Martin summarised the key issues as contained in the review papers:

Cost Pressures:

- CES - Cost pressure relating to RS role
- EMH F/G - £70,000 overspent on agency fees and £30,000 on overtime pay for this quarter.
- Physiotherapy invoices totalling £50,000 (?Military)

7. **Date of next meeting**

The next review will be held on Wednesday 7th November 2.00pm in the Potteries Committee Meeting Room.