

retained medical
officers.

The Surgery
148 Forton Road
Gosport Hants

PO12 3HH

12. 4. 01

Doctors:
A C Knapman
P A Beasley
Jane Barton
E J Peters
M J Brigg
Sarah Brook



Code A

Our Ref:

RE: RETAINED M.O. CONTRACT DRYAD & DAEDALUS WARDS

LIST OF DOCTORS PROVIDING THE SERVICE @ 1.4.01:-

- Dr. A.C. KNAPMAN ✓
- Dr. P.A. BEASLEY ✓
- Dr. J.A. BARTON ✓
- Dr. E.J. PETERS ✓
- Dr. M.J. BRIGG ✓
- Dr. S.J. BROOK ✓

Code A

(Mrs.)

Practice Manager.

LOK

PERSONNEL
- 3 AUG 2001
DEPARTMENT

Portsmouth HealthCare **NHS**
NHS Trust

Portsmouth HealthCare NHS Trust

**Amendment to Contract for Services to Dryad and Daedalus Wards
Gosport War Memorial Hospital
From 1 June 2001 to 31 March 2002**

Dr Knapman & Partners

Your current annual contract for providing services to Dryad and Daedalus Wards at Gosport War Memorial Hospital is £12,033 per annum.

Taking into account additional night time cover provided by your practice the Trust offers an additional payment of £1,975 per annum with effect from 1 June 2001, giving an increased remuneration of £14,008 per annum. All other aspects of the contract remain the same as detailed in document agreed in 1999.

The structure of payments will be as follows:

£14,008 per annum paid in four quarterly payments of £3,502 on 30th June, 30th September, 31st December and 31st March, upon receipt of an invoice from the practice.

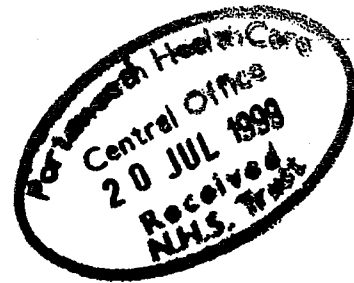
Signed **Code A** Date 22.7.01

On behalf of Portsmouth HealthCare NHS Trust

Signed **Code A** Date 31.7.01

On behalf of Dr Knapman & Partners

PORTSMOUTH HEALTHCARE
NHS TRUST
RECEIVED
31.7.01



PORTSMOUTH HEALTHCARE NHS TRUST

CONTRACT FOR SERVICES - 1 APRIL 1999 TO 31 MARCH 2000

1. Dr Knapman and Partners are appointed for the care of patients of the Portsmouth HealthCare NHS Trust who are patients in the Gosport War Memorial Hospital. Details of the doctors providing day to day care for those patients will be confirmed annually on the 1st April by the practice.
2.
 - a) The practice will undertake to provide health services under the NHS Acts in accordance with Section 23 contract arrangements and the enclosed general description of duties. (The latter is an example and can be adjusted and agreed locally with the consultant responsible for the service).
 - b) The Trust will nominate for each patient a named Consultant to whom the practice will be professionally responsible for that patient's care.
 - c) Arrangements of duties will be such as agreed between the Consultant and the partners. This will involve a minimum of at least two contacts per week.
 - d) The practice will provide and arrange suitable cover for medical care of the patients out of hours. This cover will not be part of GMS general practice services, but a specific agreement with Portsmouth HealthCare NHS Trust. Cover will be provided by members of the practice in a rota system. This may include doctors from on-call agencies and co-operatives. The duty consultant on call at night should be contacted by dialling the Department of Medicine for Elderly People at Queen Alexandra Hospital on 01705 286000 and obtaining the on call consultant's contact number. The 24 hour 7 day a week cover is integral to the agreed payment in paragraph 3.
 - e) If the doctor providing day to day care for the patients is not available for whatever reasons, another member of the practice will undertake to manage the specific medical problem arising at that time, or a doctor nominated by the practice.

3. The structure of payment will be as follows:-

£11,212 per annum paid in 4 quarterly payments of £2,803 on 30 June, 30 September, 31 December and 31 March upon receipt of an invoice from the practice.

Increases in remuneration will be effective from 1st April annually and adjusted in line with the headline percentage increase applicable to general practitioners remuneration (without staging) as advised by the Doctors and Dentists Review Body.

This structure of payment is based on Portsmouth HealthCare NHS Trust paying for continuing care beds. However, the payment structure will need to be reviewed if the number of beds is altered in any way. The fee structure will also be reviewed every second year.

4. a) Payment for services will be made quarterly in arrears. The doctor(s) providing day to day care of the residents will be allowed one week's study leave per year.
5. All partners and doctors nominated by the Practice to provide care shall be fully registered with the General Medical Council.
6. The partnership is covered by the NHS Hospital and Community Services. Indemnity against claims of medical negligence arising from commitments outlined within this agreement. However, all carry their own Medical Defence Indemnity cover and this will cover work which does not fall within the scope of the Trust Indemnity for NHS Trust clinical negligence.
7. Procedure for settling differences between the Practice and the Trust related to any matter affecting the terms of this agreement are attached. **Annex A**
8. Statements of the Trust's policy on Health & Safety at work and of the personal policies applicable throughout its area are available.
9. If hospital admission of a patient is indicated on clinical grounds, the doctor providing day to day care, a partner or doctor nominated by the practice will liaise with the duty team at the Department of Medicine for Elderly People and arrange for admission under the relevant clinical team. The referring doctor will also let the named Consultant know of the patient's clinical condition and to whose care the patient is being transferred in the hospital.
10. All drugs prescribed for the patients will be provided from Trust resources, the cost of these drugs will be borne by the Trust.

- 11. All emergency and hospital routine care of the patients will be funded in full by Portsmouth HealthCare NHS Trust.
- 12. Any practice fees e.g. cremation certificate forms received by the Practice will be counted as private income to the Practice and will not be considered the property of Portsmouth HealthCare NHS Trust.
- 13. This contract will be reviewed on an annual basis and if the negotiations are necessary to continue the contract, these should be completed within three months prior to the date for the expiry of the present contract. If no agreement is reached within this time the contract will be considered to have ended at the due date.
- 14. From time to time the Practice and the Lead Consultant for Department of Medicine for Elderly People may wish to define/review and mutually agree a specification of service.
- 15. If Portsmouth HealthCare NHS Trust and the Practice wish to accept this contract on the specific terms above, then both parties should sign in the areas indicated below.

Code A

Signed.....

5-7-99

On behalf of Portsmouth HealthCare NHS Trust

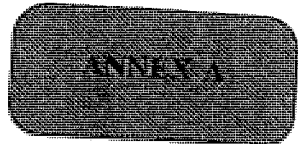
Code A

Signed.....

On behalf of

V. D. A. C. H. M. A. P. M. A. and 18/7/99 Pertra

THE SURGERY
148 FORTON ROAD
GOSPORT PO12 3HH
Tel: 583333



**PROCEDURE TO RESOLVE GRIEVANCES BETWEEN
AND PORTSMOUTH HEALTHCARE NHS TRUST CONCERNING THE
CARE OF**

1. Should the grievances relate to the provision of the services set out in the contract, they are entitled to discuss this with the Consultants to whom they are clinically responsible for the medical care of the patients or, if appropriate, the Operational Director of Portsmouth HealthCare NHS Trust.
2. If the grievance cannot be settled informally as set out in paragraph 1, the grievance will be set out in writing by the side with the grievance. If this does not resolve the problem, a member of the Practice with a representative of the Local Medical Committee will meet with a member of the Portsmouth HealthCare NHS Trust to resolve the issue.

In the event of no agreements being reached between the parties - they can:-

- i) Agree to binding arbitration submitting evidence to the Secretary of the Local Law Society for adjudication.
- ii) If either side cannot accept the procedure binding arbitration, a notice period of one month should be given to end the contract.