

Reference COM 2003 002112

Miss Emily Yeats

Code A

9 June 2006

Dear Miss Yeats

Notes of meeting held 23 February 2006, Alverbank Hotel, Gosport

Further to my letter of 19 May 2006, I enclose copies of the notes taken during our meeting on 23 February 2006 at the Alverbank Hotel, Gosport. I once again offer my apologies for the delay in providing the notes to you.

We have tried to convert the shorthand notes, taken by my PA **Code A** into typed notes which are a proper reflection of the meeting, which has taken some time. I should point out that the notes enclosed are simply notes and are not to be regarded as a word for word account of what was said at the meeting. Given the difficulties posed by recording every comment made by attendees, manually in shorthand, I cannot guarantee that the notes accurately reflect the exact words used.

As the focus of the meeting was to give you the opportunity to raise matters for consideration in our completion of the case, rather than recording comments made by **Code A** or myself, it may be that our responses have been summarised to a great extent by the note-taker.

If you have any views or comments on the accuracy of the notes, then please feel free to contact me and I will assist where possible, to reach an agreed set of notes with you.

Yours sincerely

Rebecca Marsh
Commissioner
Independent Police Complaints Commission