

Mrs Richards

**Code A**

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25 October 2002

Dear Mrs Richards

I am writing to confirm that a public meeting has been arranged to take place at Solent Hotel & Spa, Fareham at 7pm on Sunday 3<sup>rd</sup> November 2002.

I will be attending along with Ann Alexander, **Code A** and **Code A**. We very much want to hear the views of all of those affected by events at Gosport War Memorial Hospital following which we shall give a presentation to advise you as to the various options that are now open to you.

We are arranging to have details of the meeting appear in the 'The News' to give as many as people as possible a chance to attend if they wish to do so. Please feel free to pass on details of the meeting to anyone that you know who may wish to attend.

We are in the process of arranging a press conference to take place at 8am on the morning of Monday 4<sup>th</sup> November at the Solent Hotel to report on the outcome of the meeting on Sunday evening. If you would like to attend the press conference then you will of course be very welcome.

Should you need any information in the meantime as to the administrative arrangements for the public meeting or press conference please do not hesitate to telephone either Claire Amos on **Code A** or Patricia Roe on **Code A**.

We all look forward to seeing you on Sunday 3<sup>rd</sup> November.

Yours sincerely

**Code A**