

Other Document Form

Number

157

Title E-MAIL **Code A** to WENDY TOROAN 8/4/03 RE LETTER TO STAFF.
(Include source and any document number if relevant)

Receivers instructions urgent action Yes No

Document registered / indexed as indicated

No(s) of actions raised

Statement readers instructions

Indexed as indicated

No(s) of actions raised

Examined - further action to be taken

Further actions no(s)

Receiver	
Code A	
O/M	SIO
Indexer	

When satisfied all action raised Office Manager to endorse other Document Master Number Form.

Code A

From: Code A
Sent: 08 April 2003 13:03
To: Code A Secretary'
Subject: RE: Letter to staff

Follow Up Flag: No Response Necessary
Flag Status: Flagged

Wendy,

The letter is fine. We don't intend to speak to nursing staff who were interviewed recently in respect of events in 1991 but we are likely to speak to staff who were interviewed in 2000 in respect of the case of Gladys Richards. I've asked Code A to liaise with you with regards to current addresses of nurses.

Thanks,

Owen.

-----Original Message-----

From: Wendy Jordan - Secretary [mailto:wendy.jordan@ports.nhs.uk]
 Sent: 08 April 2003 12:34
 To: Kenny, Owen
 Subject: Letter to staff

Hi Owen

Jane has asked if you would check this letter is OK to be sent to nursing staff and GPs (we would not be sending one to Dr Barton.) Please could you advise if you intend to meet with nursing staff who have been previously interviewed as Jane will need to send a slightly different letter.

Thanks

<<police letter.doc>>

Wendy Jordan
 Secretary to Personnel Director

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