



# Other Document Form

MC7

Number:

TS14

Title EMAILS DSUPT WILLIAMS / MRS CARTER DESTRUCTION OF RECORDS  
(Include source and any document number if relevant)

Receivers instructions urgent action Yes / No \_\_\_\_\_

Document registered / indexed as indicated

No(s) of actions raised

Statement readers instructions

Indexed as indicated

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Examined - further action to be taken

Further action no(s)

When satisfied all action raised, Office Manager to endorse other Document Master Form.

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Code A		der	
		O/M	SIO
		Indexer	

**Code A**

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**From:** Williams, David  
**Sent:** 07 March 2007 07:47  
**To:** **Code A**  
**Subject:** FW: Portsmouth City PCT - Destruction of Health Records

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**From:** Carter Beverly - Records Development Manager [mailto:Beverly.Carter@ports.nhs.uk]  
**Sent:** 06 March 2007 11:49  
**To:** Williams, David  
**Subject:** RE: Portsmouth City PCT - Destruction of Health Records

Thank you for your very quick response, it is most appreciated

Beverly Carter  
Records Development Manager

✉ Portsmouth City Teaching PCT  
St James Hospital  
Portsmouth  
PO4 8LD

☎ 02392 683424

📧 [Beverly.Carter@ports.nhs.uk](mailto:Beverly.Carter@ports.nhs.uk)

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**From:** david.williams@hampshire.pnn.police.uk [mailto:david.williams@hampshire.pnn.police.uk]  
**Sent:** 06 March 2007 11:39  
**To:** Carter Beverly - Records Development Manager  
**Subject:** RE: Portsmouth City PCT - Destruction of Health Records

Dear Beverly..

I can confirm that these records are no longer capable of having an impact of the criminal investigation. As far as the police are concerned you can dispose of them.

Given the dates that you have provided I do not believe that the records will be of interest to any other stakeholder.

Regards.

David WILLIAMS  
Detective Superintendent  
Senior Investigating Officer.

08/03/2007

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**From:** Carter Beverly - Records Development Manager [mailto:Beverly.Carter@ports.nhs.uk]  
**Sent:** 06 March 2007 11:31  
**To:** Williams, David  
**Subject:** Portsmouth City PCT - Destruction of Health Records  
**Importance:** High

Dear Sir,

As a result of Operation Rochester and the embargo on the destruction of any Health Records that is in place whilst investigations have been carried, Portsmouth City PCT now has a backlog of paper records stored on site at St James Hospital that are past their retention date and need to be destroyed by confidential shredding.

These records relate to any psychiatric care the patient may have received and are not related to any continuing care that was given at Gosport War Memorial.

Department of Health guidance states that Mental Health records have a retention period of 20 years after treatment has finished, therefore we are now looking to destroy records that are over 27 years old.

I would be grateful to receive confirmation from you that we are now able to continue our yearly programme of destruction for all records.

Yours sincerely,

Beverly Carter  
Records Development Manager

✉ Portsmouth City Teaching PCT  
St James Hospital  
Portsmouth  
PO4 8LD

☎ 02392 683424

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08/03/2007

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**Code A**

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**From:** Williams, David  
**Sent:** 12 March 2007 14:15  
**To:** **Code A**  
**Subject:** FW: Portsmouth City PCT - Destruction of Health Records

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**From:** Williams, David  
**Sent:** 06 March 2007 11:39  
**To:** 'Carter Beverly - Records Development Manager'  
**Subject:** RE: Portsmouth City PCT - Destruction of Health Records

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David WILLIAMS  
Detective Superintendent  
Senior Investigating Officer.

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Beverly Carter  
Records Development Manager

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Portsmouth  
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