



Other Document Form

MC7

Number:

75x8.

Title E-MAIL TO FFW 23/08 re MEDICAL RECORDS

(Include source and any document number if relevant)

Receivers instructions urgent action Yes / No _____

Document registered / indexed as indicated		Receiver	
No(s) of actions raised		Code A	
Statement readers instructions			
Indexed as indicated		Statement Reader	
No(s) of actions raised		Indexer	
Examined - further action to be taken		O/M	SIO
Further action no(s)		Indexer	
When satisfied all action raised, Office Manager to endorse other Document Master Form.			

Code A

To: Watson, Adele

Subject: RE: Barton - Original/Copies of records

Adele

In order to paint a picture can I explain what format we received the medical notes notes in from the various healthcare establishments.

Gosport War Memorial Hospital these should be **Code C** numbers and be originals
 Haslar Hospital are **Code C** numbers and will only be copies from a micro fiche
 GP notes are **Code C** and **Code C** numbers we only have copies of these but the original notes can be obtained from

Theresa STEPHENS
 Access to Medical Records Coordinator
 Coitbury House
 Friarsgate
 Winchester

Code A

So with regard to your queries

BJC/67
 Ruby LAKE Should be two sets of records
 BJC/76 Original
 JR/19 Copy

Elsie LAVENDER
 BJC/30 Original
 JR/11 Copy
 JR/11A Copy

Elsie DEVINE
 TAS/1 GP record available from Theresa STEPHENS as above
 BJC/16 Original
 I am unsure what the missing microfilm that you refer to is

Code C

Eva PAGE
 BJC/35 Original supplied to Sally KING on 4/3/08

Enid Spurgin
 This should be TAS/7 available from Theresa Stephens

Code C

Gladys RICHARDS

28/04/2008

JR/10 Copy (Do you have a copy of these notes?)
Glen Heathers Nursing Home Notes LH/1/C/24 and can supply this

From: Watson, Adele [mailto:] **Code C**
Sent: 23 April 2008 12:48
To: **Code A**
Cc: Hall, Tamsin
Subject: Barton - Original/Copies of records

Code A

I have been checking through the original medical records that you sent to us with the copies that we have and have noticed some discrepancies. Would you be able to let me know about the following files please:

Ruby Lake - I only seem to have one set of originals and then another file that is a file of photocopies - I need the originals of this file.

Elsie Lavender - The notes from Haslar are photocopies - It is two files worth. There are also only copies of the microfilm although I am assuming there would only be paper copies available from microfilm anyway - is that correct?

Elsie Devine - There is missing microfilm and there are also missing original medical records. I believe the missing records were marked from 'Coitbury House' - TAS/1

Leslie Pittock - I am unsure but appears that we may be missing exhibit (BJC/71). We also only have copies and not the originals of JR/15.

Eva Page - We have no original records at all for this patient - I would need the originals if available.

Geoffrey Packman - We are missing some medical records (KDE/1) - I would need the originals if available.

Enid Spurgin - I am missing the original GP records for this patient (TAS/1)

Code C

Gladys Richards - I am also missing the Original Glen Care Nursing Home notes and medical records marked (JR/10)

I apologise that this will generate extra work for you but if you could either send the requested originals or let me know if you only have photocopies it would be much appreciated.

Thanks in advance

Adele Watson | Paralegal
for Field Fisher Waterhouse LLP

dd: + **Code A** mob: + **Code A**

Consider the environment, think before you print!

28/04/2008

Field Fisher Waterhouse LLP Portland Tower Portland Street Manchester M1 3LF
Tel+44 (0)161 238 4900 **Fax**+44 (0)161 237 5357 **E-mail** info@ffw.com
Web www.ffw.com **CDE823**

FFW does not accept service of documents by e-mail for Court or other purposes unless expressly agreed in writing beforehand. For service to be effective, the sender must receive an express acknowledgement of receipt from the person intended to be served.

This e-mail may contain privileged and confidential information. If you receive it in error please tell the sender and do not copy, distribute or take any action in reliance upon it. You should ensure this e-mail and any attachments are virus free. E-mail is not a 100% virus-free or secure medium. It is your responsibility to ensure that viruses do not adversely affect your system and that your messages to us meet your own security requirements. We reserve the right to read any e-mail or attachment entering or leaving our systems without notice.

Field Fisher Waterhouse LLP is a limited liability partnership registered in England and Wales (registered number OC318472) and is regulated by the Solicitors Regulation Authority. A list of its members and their professional qualifications is available at its registered office, 35 Vine Street, London, EC3N 2AA.

We use the term partner to refer to a member of Field Fisher Waterhouse LLP, or an employee or consultant with equivalent standing and qualifications.

Code A

From: Watson, Adele [Adele.Watson@ffw.com]
Sent: 23 April 2008 12:48
To: Code A
Cc: Hall, Tamsin
Subject: Barton - Original/Copies of records

Hi Roy

I have been checking through the original medical records that you sent to us with the copies that we have and have noticed some discrepancies. Would you be able to let me know about the following files please:

Ruby Lake - I only seem to have one set of originals and then another file that is a file of photocopies - I need the originals of this file.

*BSc/76 Box E.
JR/19 - Box 17.*

Elsie Lavender - The notes from Haslar are photocopies - It is two files worth. There are also only copies of the microfilm although I am assuming there would only be paper copies available from microfilm anyway - is that correct?

*BSc/30 - Box 12
JR/11 - Box 12.
JR/11A Box 15.*

Elsie Devine - There is missing microfilm and there are also missing original medical records. I believe the missing records were marked from 'Coitbury House' - TAS/1

TAS

Code C

Eva Page - We have no original records at all for this patient - I would need the originals if available.

BSc/35 - Box 3.

Geoffrey Packman - We are missing some medical records (KDE/1) - I would need the originals if available.

GP records - x 679 - Box 15.

Enid Spurgin - I am missing the original GP records for this patient (TAS/1)

- GP.

Code C

Gladys Richards - I am also missing the Original Glen Care Nursing Home notes and medical records marked (JR/10)

x 327. JR/10 Box 17.

I apologise that this will generate extra work for you but if you could either send the requested originals or let me know if you only have photocopies it would be much appreciated.

Thanks in advance

*Glen HEATHERS
x 25.*

Adele Watson | Paralegal
for Field Fisher Waterhouse LLP

dd: Code A mob: Code A

TERESA STEPHENS, - Access to Medical Records
co-ordinator,
COITBURY HOUSE,
EXCHAMPTON GATE,
WINCHESTER.

Code A

Consider the environment, think before you print!

Field Fisher Waterhouse LLP Portland Tower Portland Street Manchester M1 3LF

Tel+44 (0)161 238 4900 **Fax**+44 (0)161 237 5357 **E-mail** info@ffw.com

Web www.ffw.com **CDE823**

FFW does not accept service of documents by e-mail for Court or other purposes unless expressly agreed in writing beforehand. For service to be effective, the sender must receive an express acknowledgement of receipt from the person intended to be served.

This e-mail may contain privileged and confidential information. If you receive it in error please tell the sender and do not copy, distribute or take any action in reliance upon it. You should ensure this e-mail and any attachments are virus free. E-mail is not a 100% virus-free or secure medium. It is your responsibility to ensure that viruses do not adversely affect your system and that your messages to us meet your own security requirements. We reserve the right to read any e-mail or attachment entering or leaving our systems without notice.

Field Fisher Waterhouse LLP is a limited liability partnership registered in England and Wales (registered number OC318472) and is regulated by the Solicitors Regulation Authority. A list of its members and their professional qualifications is available at its registered office, 35 Vine Street, London, EC3N 2AA.

We use the term partner to refer to a member of Field Fisher Waterhouse LLP, or an employee or consultant with equivalent standing and qualifications.