

Minutes of Weekly Staff Briefing.

Held at MCD Fareham

Tuesday 31st August 2004. 1000 hrs

Present

Det Supt Williams (DW), DCI Niven (NN), DS Kenny (

Code A

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DEVINE Action Review. – There were 10-12 statements outstanding from a potential of 38. A number of Doctors have been seen and work is in progress for their statements.

Code A – 17 people to be seen.

LAVENDER – **Code A** the actions have all been raised to be done.

SERVICE – These have to be done.

Code A – from Betty Woodland the Nursing staff are all happy to be re- seen.

Code A The Interview Strategy has been put in place. Some nurses may have to be seen several times for different patients.

Code A Outlined the procedure for exhibiting medical records. The DEVINE exhibits were individually referenced & exhibited. The other patient records have been copied and the original exhibit need only be referred to without having to exhibit individual pages.

Code A A spreadsheet has been commenced showing the progress of the main cases..

Code A Professor BAKER has prepared a short report which will need to be put into a statement format. This is in hand.

Code A Family Liaison – with regard to Mrs Mackenzie will all calls from her be passed to me and I will call her back. (NN) – it is important to still keep a record of contacts for the contact spreadsheet.

The FGM's are waiting the results of their cases.

Code A – Matthew LOHN has report back on 26 cases. 7 need to be visited as of concern. The work was to have been completed by 31/8/2004. The FGM's should be ready for notification this week.

Code A – Medical experts. DR Wilcock has had DEVINES records – he has asked for extra documentation which has been supplied. He will compile his report.

DR Black (Palliative care expert) has looked at DEVINES records and will give an opinion. He will then call for statements and will give global report with re-occurring

themes. He has given his report on DEVINE. There are a number of issues for a secondary report.

Code A CPS have prepared a draft of advice to experts and Ann Alexander has been given an update.

Code A GMC are expecting disclosure to them. We need to consider disclosure & timescales and a response to be drafted. Conditions exist for disclosure with DCC/DCh Supt riders.

Code A PSD / IPCC conditions still on going.

Code A No HOLMES issues.

Code A gave an outline of strategy for DR BARTON & looking to use Netley. Discussion re features of strategy and interview process.

Finance & overtime – application submitted. Discussion re contracts with DR's Wilcock & Black as best practice.

Exhibits & Disclosure – (AT) all progressing.

Need for Key clinical Team meeting for resolution of various issues and weekend 9-10/10/2004 suggested.

Meeting closed

Minutes **Code A**