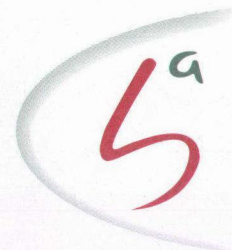


**Alexander Harris** solicitors

Our ref: RF/LE/31243/1/9516  
 Your ref:  
 Please ask for: **ANN ALEXANDER**  
 Direct dial: **Code A**

**FIRST CLASS POST**

Mrs Lesley Richards

**Code A**

31 March 2004

Dear Lesley

I am writing to inform you that I intend to hold a meeting with you on Tuesday 27<sup>th</sup> April 2004.

At this stage it is my intention to hold individual meetings as I appreciate that your queries may differ from other clients depending on which Category you fall into. After these meetings have taken place however it may be appropriate to have a group meeting to discuss more general issues.

I would therefore be grateful if you could telephone my Assistant, **Code A** on **Code A** and indicate as to whether you would like to meet to discuss your individual case. More information regarding the venue and the timings of the meeting/s will follow in due course.

Best Regards

Yours sincerely

**Code A**

**ANN ALEXANDER**  
**MANAGING PARTNER**  
**ALEXANDER HARRIS**

**Code A***Handling with care*

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 Rosie Houghton LL.B (Hons), Yee Fon Sit LL.B (Hons), Lesley A. Casey LL.B (Hons)

