

Alexander Harris solicitors



Our ref: RF/LE/31243/1/9516
 Your ref:
 Please ask for: ANN ALEXANDER
 Direct dial: Code A

FIRST CLASS POST

Mrs Lesley Richards

Code A

16 April 2004

1.15pm. 27th.

Dear Lesley

Gosport War Memorial Hospital

I write further to previous correspondence about the forthcoming meetings to be held on Tuesday 27th April 2003.

I confirm meetings will take place in the **Georgian Room, Thorngate Halls, Bury Road, Gosport, Hampshire**. Due to confidentiality concerns we intend to hold individual meetings commencing at 9.30pm with each family allocated a 30 minute time slot.

I will be meeting with Hampshire Constabulary next week and would be grateful if you could let me know of any issues/queries you would like me to raise with them prior to my meeting. I would therefore be grateful if this information could be sent by fax Code A or by e-mail to Code A. If you do not have access to either fax or e-mail then please feel free to telephone my assistant, Code A on Code A. Please could you let us have any information by Wednesday, 21st April.

All those people who have telephoned to request an individual appointment, I would be grateful if you could telephone Code A on Code A to arrange a meeting time.

I look forward to seeing you there.

Yours sincerely

Code A

ANN ALEXANDER
 MANAGING PARTNER
 ALEXANDER HARRIS

Code A

Handling with care

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Offices also in the **North West** and the **West Midlands**

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