



Field Fisher Waterhouse

Strictly Private & Confidential

Ms Lesley O'Brien

Code A

Our ref: RC2/GML/00492-15579/10136649 v1

Your ref:

Rachel Cooper
Solicitor

Code A

27 May 2009

Dear Ms O'Brien

**General Medical Council - Dr Jane Barton
Confirmed Fitness to Practise Panel Hearing: 8 June to 3 July 2009**

I am writing to confirm the date that you will be required to attend Dr Barton's Fitness to Practise Panel hearing which commences on 8 June 2009.

The date that you will be required to attend the hearing is **10 June 2009**. I or one of my colleagues will be present at the General Medical Council offices (a map of which is enclosed) which are situated at Regent's Place, 2nd Floor, 350 Euston Road, London, NW1 3NJ to meet you at **9 am** on this date.

The date you have been asked to attend is the date best suited to the proposed order of the evidence in the case. This is the date when it is currently anticipated that your evidence will be heard, but you may be required to attend on subsequent days of the hearing until we are able to release you.

I enclose a copy of your finalised witness statement, together with exhibits, as requested.

I can confirm that on behalf of the GMC we shall be pleased to reimburse reasonable travel and subsistence expenses which you may incur as a result of your attendance at the hearing. Enclosed is the GMC Guidance for Witnesses on Expense Claims together with an Expenses Claim Form. The GMC Guidance sets out what will and will not be reimbursed and it is therefore important that you read it before booking your travel or making any other arrangements for your attendance at the hearing. Please note that the GMC will not reimburse you for First Class travel. The claim form should be submitted to us as soon as practicable, preferably within 7 days of the hearing and certainly no later than one month after the hearing. Claims made later than one month after the conclusion of the hearing will be paid only in exceptional circumstances.

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We can arrange overnight accommodation for you at the Holiday Inn - Regent's Park, Carburton Street, London W1W 5EE (0870 400 9161). Please let me know as soon as possible if you require us to do this.

In terms of your travel arrangements, I would advise that you travel by train to London. As it cannot always be guaranteed that your evidence will finish on the day planned, please book an open return ticket.

For your information, I enclose the following explanatory leaflets entitled:

- Information for witnesses appearing before the Fitness to Practise Panel of the General Medical Council; and
- General Medical Council Help for witnesses.

For further information regarding your role as a witness at a GMC hearing, please look at the following link on the GMC's website (www.gmc-uk.org), which provides very helpful information about being a witness at a GMC hearing: <http://www.gmc-uk.org/concerns/witnesses/index.asp>. This includes information about preparing to give evidence, the actual giving of evidence and what happens once you have given evidence. There are also photographs of what the GMC offices and a typical hearing room look like and later in 2009, a virtual tour facility will be implemented.

For further information regarding the Fitness to Practise Panel and the decisions it can make, please look at the following link:

http://www.gmc-uk.org/concerns/hearings_and_decisions/fitness_to_practise_panels.asp#4

Should you not have access to the internet, please let me know as soon as possible and I will arrange for a hard copy to be provided to you.

Should you have any queries concerning these arrangements, please do not hesitate to contact me on

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or alternatively via email at

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Thank you for your continued assistance in this matter.

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Rachel Cooper
for **Field Fisher Waterhouse LLP**

Encs:

Map of GMC Offices; GMC Guidance for Witnesses on Expenses Claims; Witness Expenses Claim Form; Information for witnesses appearing before the Fitness to Practise Panel of the General Medical Council leaflet; General Medical Council Help for witnesses leaflet; [witness summons]; [Note regarding provision of Accommodation]; [GMC Fitness to Practise Panel leaflet]

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