Caroline Harrington - Assistant Business Manager

From:

Fiona Cameron - General Manager

Sent:

12 December 2001 12:34

To:

Caroline Harrington - Assistant Business Manager

Subject:

FW: CHI VISIT 7TH JAN

Caroline, can you get details from Code A and copy a pack for him etc.

Thanks.

FIONA

----Original Message-----

From: Fiona Cameron - General Manager

Sent: 12 December 2001 12:33

To: 'Humphrey, Lesley'

Subject: RE: CHI VISIT 7TH JAN

Welcome back, hought the first E mail might be a flook. Hope you are ok. No afraid we haven't picked up David but will ask Caroine to pursue.

FIONA

----Original Message-----From: Humphrey, Lesley

Sent: 12 December 2001 12:28

To: Fiona Cameron - General Manager Subject: RE: CHI VISIT 7TH JAN

Thanks Fiona, has anyone contacted David L in my absence, do you know? Might be worth Caroline giving him a ring. Although I am in today, and will be next week, I'll be concentrating on a few issues only - happy to make David one of those, but also happy for Caroline to talk to him. Code A has his contact details.

lesley

----Original Message-----

From: Fiona Cameron - General Manager

Sent: 05 December 2001 09:56

To: Eileen Thomas - Nursing Director; Max Millett - Chief Executive; Humphrey Lesley (RHU) Portsmouth Hospitals; Reid Ian (RHU) Portsmouth Hospitals

Cc: Caroline Harrington - Assistant Business Manager

Subject: CHI VISIT 7TH JAN

Met with Julie Miller and Kellie Anne on Mon and now have the definitive list. There are around 60 names and/or titles. We get to pick some of the RN's and HCSW's from the wards.

We have agreed that they will provide us with a letter to staff who have left and we can send it out which gets over the issue of us passing out peoples addresses.

They will be running 4 interviews concurrently in the mornings and 3 in the afternoons. The format for the Mon is as follows:

10-11 Intro with us - Max, Eileen, Ian, Jan, Toni, Me with coffee.

11-12 Ward visits.

12.45-13.45 Max, Anne, lan

14.00-1500 Peter, Eileen, Jeff Watling/ Code A

15.30-16.30 Althea, Code A lan Piper

16.30 - 17.30 Steve King, Lesley Humphrey, David Lee.

They are asking that Max, Eileen, Ian R and I make ourselves available on the Frid am for some kind of wash up.

Caroline and I are meeting Mon to start the process of inviting people for interview and to produce a scedule for CHI, who have given us a template to use. They have also provided us with information for interviewees, which I will copy for you.

FIONA